

**BOROUGH OF CHURCHILL
2300 WILLIAM PENN HIGHWAY
PITTSBURGH, PA 15235**

Minutes of Meeting

November 14, 2016

The regular monthly meeting of the Borough of Churchill was held in the Municipal Building on Monday, November 14, 2016 and was called to order by Mr. Jurewicz at 7:30 p.m. Mr. Jurewicz led the audience in the Pledge of Allegiance. Members present included Mses. Law, Yankes, and Mr. Riehl. Ms. Moore, Messrs. Dworin, Collins, and Mayor McKenna were absent. Also present were Police Chief Allen Park, Borough Manager/Secretary Donna Perry, Solicitor David Mongillo, Ralph Zatlin, and Qianyu Mo.

SPECIAL MEETING MINUTES - There was a motion made by Mr. Yankes and seconded by Mr. Riehl that the minutes of the Special Meeting of October 10, 2016 be approved as previously presented. The motion was unanimously approved.

REGULAR MEETING MINUTES - There was a motion made by Mr. Yankes and seconded by Mr. Riehl that the minutes of the Regular Meeting of October 10, 2016 be approved as previously presented. The motion was unanimously approved.

MAYOR - There was a motion made by Mr. Riehl, seconded by Ms. Law and unanimously approved by Voice Vote that the Mayor's Report be accepted and filed as presented.

MANAGER & FIRE DEPARTMENT REPORTS - Ms. Perry stated the Fire Department and Manager Reports would be reported by Mr. Zatlin.

Mr. Zatlin reported the Fire Department responded to 27 calls last month for a year-to-date total of 212. There were two significant calls in the Borough. One was a car fire at William Penn Highway and Nottingham Drive causing damage to the traffic signal, and the other was a car accident on Marbury Road with serious injuries. They also assisted with general clean up for a reported overturned dump truck in Edgewood.

Under the Manager's report, Mr. Zatlin stated that Insight Pipe would probably complete all CCTV work by Wednesday, November 16.

A. Liberoni has completed the paving project, except for repair of a catch basin on Hampstead Drive.

There was a motion by Ms. Law, seconded by Ms. Yankes and unanimously approved by Voice Vote that these reports be accepted and filed.

REAL ESTATE TAX COLLECTOR - In the absence of Mr. Duerring, Ms. Perry reported taxes collected at face were \$8,630.35, plus penalties of \$863.03, for a total of \$9,493.38. The balance collectable is \$47,167.14.

TREASURER'S REPORT – Ms. Perry read the following report for the month of October, 2016. It showed the following:

<u>CHECKING ACCOUNT</u>	<u>BEGINNING BANK BALANCE</u>	<u>RECEIPTS</u>	<u>O/S CHECKS AND DISBURSEMENTS</u>	<u>ENDING CASH BALANCES</u>
REGULAR ACCOUNT	1,293,235.10	559,789.65	959,788.64	893,236.11
CAPITAL RES. ACCT.	158,701.89	6.72	-0-	158,708.61
ROAD & HIGHWAY	149,885.27	50,004.94	100,000.00	99,890.21
SEWAGE AGENCY	135,821.71	159,010.01	189,370.99	105,460.73
SPECIAL ACCT.	10,922.64	117.25	234.00	10,805.89
POLICE PENSION FUND	-0-	176,265.24	176,265.24	-0-
EMPL. PENSION FUND	-0-	31,831.45	31,831.45	-0-
EMPL. SEC. 457 D.C.P.	-0-	1,950.00	1,950.00	-0-

There was a motion by Mr. Riehl, seconded by Ms. Yankes and unanimously approved by Voice Vote to accept the Tax Collector's Report and Treasurer's Report for the month of October and have it reproduced in the minutes.

**EARNED INCOME TAX
DEED TRANSFER**

DELINQUENT REAL ESTATE TAX – Ms. Perry reported that the Earned Income Tax Collector had collections of \$29,742.48 for the month of October.

Deed Transfer Taxes collections were \$7,706.61.

Jordan Tax Service collected \$1,637.05 in delinquent real estate taxes.

There was a motion by Ms. Law, seconded by Mr. Riehl and unanimously approved that the reports be filed.

LISTEN TO VISITORS – None.

SET POLICE PENSION CONTRIBUTION AT 5% FOR 2017– There was a motion by Mr. Riehl, seconded by Ms. Law and unanimously approved by Roll Call Vote to adopt Resolution No.4382 to set the police pension contribution at 5% for 2017.

APPOINT JOYCE A. WELSH TO THE CIVIL SERVICE COMMITTEE – There was a motion by Ms. Law, seconded by Ms. Yankes and unanimously approved by Roll Call Vote for the adoption of Resolution No. 4383 to appoint Joyce A. Welsh to the Civil Service Commission until June 30, 2020 to fill the vacancy of Shari Robinson.

APPOINT JOHN WEBER TO THE CHURCHILL AREA ENVIRONMENTAL COUNCIL– There was a motion by Ms. Yankes, seconded by Ms. Law and unanimously approved by Roll Call Vote for the adoption of Resolution No. 4384 to appoint John Weber to the Churchill Area Environmental Council for a six-year term to end November 15, 2021.

APPOINT THE COMPREHENSIVE PLAN STEERING COMMITTEE– There was a motion by Mr. Riehl, seconded by Ms. Yankes and unanimously approved by Voice Vote to appoint the Comprehensive Plan Steering Committee with members Diane Law, Kevin Collins, Megan Harmon, Donna Perry, and Ralph Zatlin.

FIRST READING OF 2017 BUDGET – Mr. Riehl read the proposed 2017 Budget and it showed anticipated revenues of \$ 2,869,372 and anticipated expenditures of \$ 2,869,372. This budget was read with a millage rate of 5.98.

BUDGET INSPECTION AVAILABILITY– There was a motion by Ms. Yankes, seconded by Ms. Law and unanimously approved by Roll Call Vote to advertise the 2017 budget is available for public inspection.

MILLAGE RATE ORDINANCE– There was a motion by Ms. Law, seconded by Mr. Riehl and unanimously approved by Roll Call Vote to authorize the Borough Secretary to advertise the intent to adopt an ordinance to set the 2017 millage rate.

BILLS – Ms. Perry read the bills for the month and they totaled \$193,475.00. There was a motion by Mr. Riehl and seconded by Ms. Yankes to adopt Resolution No. 4385 to pay the bills. Motion carried by unanimous Roll Call Vote.

AROUND THE TABLE – Ms. Law thanked Police Officer David Killian for his outstanding job helping borough residents.

She also thought that municipal planning is very important for communities to work together on different issues.

She further stated that residents in the community are expected to pay for the support of the Fire Department, but fewer than 50% of residents participate. She advocated that Council should encourage more residents to get involved and support the Fire Department.

Mr. Riehl stated that the Fire Department is requesting an increase in their annual funding allocation and \$32,000 per year for five years for a new fire truck.

Ms. Yankes welcomed Ms. Joyce Welsh to the Civil Service Commission. She also thanked Mr. Collins and Mr. Riehl for the Finance Committee Report about the budget meeting on November 9.

Mr. Jurewicz stated that there were still a lot of infrastructure needs in the borough. He looked forward to the budget discussion, and also thanked Ms. Perry for her hard work.

ADJOURN - There was a motion by Mr. Riehl, seconded by Ms. Yankes and unanimously approved by Voice Vote to adjourn at 8:03 p.m.

DONNA J. PERRY
BOROUGH SECRETARY