

BOROUGH OF CHURCHILL
2300 WILLIAM PENN HIGHWAY
PITTSBURGH, PA 15235

Minutes of Meeting

September 13, 2016

The regular monthly meeting of the Borough of Churchill was held in the Municipal Building on Tuesday, September 13, 2016 and was called to order by Mr. Dworin 7:30 p.m. Mr. Dworin led the audience in the Pledge of Allegiance. Members present included Mses. Law, Yankes, Moore, Messrs. Jurewicz, Collins, Riehl, and Mayor McKenna. Also present were Police Chief Allen Park, Borough Manager/Secretary Donna Perry, Solicitor Gavin Robb, and Qianyu Mo.

PUBLIC HEARING MINUTES - There was a motion made by Mr. Jurewicz and seconded by Mr. Collins that the minutes of the Public Hearing held August 1, 2016 be approved as previously presented. Mr. Dworin abstained because he was absent from the meeting. The motion was passed by majority approval.

WORKSHOP MINUTES - There was a motion made by Mr. Jurewicz and seconded by Ms. Law that the minutes of the Workshop Meeting of August 1, 2016 be approved as previously presented. The motion was unanimously approved.

REGULAR MEETING MINUTES - There was a motion made by Mr. Jurewicz and seconded by Ms. Moore that the minutes of the Regular Meeting of August 8, 2016 be approved as previously presented. The motion was unanimously approved.

MAYOR - There was a motion made by Mr. Riehl, seconded by Ms. Yankes and unanimously approved by Voice Vote that the Mayor's Report be accepted and filed as presented.

MANAGER & FIRE DEPARTMENT REPORTS - Ms. Perry reported the Fire Department responded to 29 calls last month for a year to date total of 161. The most significant incident was a kitchen fire at Applebee's Restaurant in Penn Center.

Under the Manager's report, Ms. Perry reported A. Liberoni completed the road paving with the exception of restoration, sealing, and saw cutting on Hampstead Drive.

Soli has completed the sewer repair and restoration still needs to be completed.

We are waiting for Insight Pipe to begin the CCTV inspections and lining sewer repair.

Three days of street cleaning started on September 12 and will be completed on September 14, 2016.

There was a motion by Ms. Law, seconded by Mr. Collins and unanimously approved by Voice Vote that these reports be accepted and filed.

REAL ESTATE TAX COLLECTOR - In the absence of Mr. Duerring, Ms. Perry reported taxes collected at face were \$4,805.52, plus penalties of \$480.56, for a total of \$5,286.08. The balance collectable is \$68,255.00.

TREASURER'S REPORT – Ms. Perry read the following report for the month of August 2016. It showed the following:

<u>CHECKING ACCOUNT</u>	<u>BEGINNING BANK BALANCE</u>	<u>RECEIPTS</u>	<u>O/S CHECKS AND DISBURSEMENTS</u>	<u>ENDING CASH BALANCES</u>
REGULAR ACCOUNT	1,323,242.97	300,973.91	373,686.17	1,250,530.71
CAPITAL RES. ACCT.	158,688.24	7.15	-0-	158,695.39
ROAD & HIGHWAY	149,872.45	6.72	-0-	149,879.17
SEWAGE AGENCY	134,287.45	140,628.42	92,747.24	182,168.63
SPECIAL ACCT.	10,922.13	0.27	-0-	10,922.40
POLICE PENSION FUND	-0-	3,648.00	3,648.00	-0-
EMPL. PENSION FUND	-0-	932.32	932.32	-0-
EMPL. SEC. 457 D.C.P.	-0-	2,450.00	2,450.00	-0-

There was a motion by Mr. Collins, seconded by Ms. Yankes and unanimously approved by Voice Vote to accept the Tax Collector's Report and Treasurer's Report for the month of August and have it reproduced in the minutes.

**EARNED INCOME TAX
DEED TRANSFER**

DELINQUENT REAL ESTATE TAX – Ms. Perry reported that the Earned Income Tax Collector had collections of \$43,937.30 for the month of August.

Deed Transfer Taxes collections were \$6,807.66.

Jordan Tax Service collected \$2,858.82 in delinquent real estate taxes.

There was a motion by Mr. Riehl, seconded by Ms. Moore and unanimously approved that the reports be filed.

LISTEN TO VISITORS – None.

BOROUGH MANAGER/ SECRETARY APPOINTMENT – Due to the resignation of Craig A. Robinson on August 31, 2016 there was a motion by Ms. Yankes, seconded by Mr. Jurewicz and unanimously approved by Roll Call Vote to appoint Donna J. Perry as Borough Manager/Secretary effective September 13, 2016.

ASSISTANT SECRETARY APPOINTMENT – There was a motion by Mr. Collins, seconded by Ms. Yankes and unanimously approved by Roll Call Vote to appoint Sandra F. Curry as Assistant Secretary effective September 13, 2016.

POLICE OFFICER APPOINTMENT– There was a motion by Mr. Jurewicz, seconded by Mr. Riehl and unanimously approved by Roll Call Vote to appoint Christopher T. Lewandowski as a permanent, full-time Police Officer retroactive to September 1, 2016.

RESIGNATION OF CHRISTOPHER MITCHELL - There was a motion by Ms. Law, seconded by Mr. Riehl and unanimously approved by Roll Call Vote to accept the resignation of Christopher Mitchell from the Zoning Hearing Board effective September 13, 2016.

BILLS – Ms. Perry read the bills for the month and they totaled \$312,111.78. There was a motion by Mr. Riehl and seconded by Mr. Collins to adopt Resolution No. 4377 to pay the bills. Mr. Dworin acknowledged the only bill in excess of \$15,000 was for Vigliotti Landscape in the amount of \$24,706.33 for August road maintenance. Motion carried by unanimous Roll Call Vote.

AROUND THE TABLE –Mr. Jurewicz made a motion to have Council draft a firm and formal position statement regarding the allocation of funds by the Woodland Hills School District to hire a professional public relations person. There was no second to the motion.

Ms. Moore stated her understanding was that the school district already hired Guillermo Cole as a public relations spokesman.

Mayor McKenna stated residents on Hampstead Drive were enthusiastic about the road maintenance project.

He thanked all the volunteers of the Churchill Garden Club and also extended compliments to the Churchill Recreation Board. He was enthusiastic about the Code Enforcement Officer's efforts for placing garbage at the curb too early prior to pick-up.

Mr. Collins stated the Grow Grant Program at Alcosan was very helpful, and the Council should meet with Gateway Engineers to discuss what action we should take next.

Ms. Yankes welcomed Ms. Perry to the new role and thanked Mr. Zatlin for the Fire Department's response with the fire incident at her house.

Mr. Jurewicz stated he does not support the hiring of a public relations specialist by the school district.

In addition, he advocated that people should invest more possibilities in solar and other renewable energies.

ADJOURN - There was a motion by Mr. Riehl, seconded by Ms. Yankes and unanimously approved by Voice Vote to adjourn at 7:59 p.m.

**DONNA J. PERRY
BOROUGH SECRETARY**