

BOROUGH OF CHURCHILL
2300 WILLIAM PENN HIGHWAY
PITTSBURGH, PA 15235

Minutes of Meeting

December 11, 2017

The regular monthly meeting of the Borough of Churchill was held in the Municipal Building on Monday, December 11, 2017 and was called to order by Mr. Dworin at 7:30 p.m. Mr. Dworin led the audience in the Pledge of Allegiance. Members present included Mses. Yankes, Moore, and Law, Messers. Dworin, Collins, Jurewicz, DeFranco, and Mayor Gamrat. Also present were Police Chief Roch Kujava, Manager Donna Perry, Fire Chief Ralph Zatlin and Solicitor David Mongillo.

WORKSHOP & REGULAR MEETING MINUTES - There was a motion made by Mr. Jurewicz and seconded by Mr. DeFranco that the minutes of the Workshop Meeting of November 6, 2017 be approved as previously presented. There was a motion made by Mr. Jurewicz and seconded by Mr. DeFranco that the minutes of the Regular Meeting of November 13, 2017 be approved as previously presented. The motions were unanimously approved by Voice Vote.

MAYOR – Mayor Gamrat read his report for November regarding police activities of interest and importance. There was a motion made by Ms. Law, and seconded by Mr. Collins and unanimously approved by Voice Vote that the Mayor's Report be accepted and filed.

MANAGER & FIRE DEPARTMENT REPORTS – Mr. Zatlin read the Fire Department report. Fire Department: 30 calls for the month, 266 year-to-date. There were three significant incidents. Multi vehicle car accident involving a tractor trailer – Rodi @ William Penn; traffic flagger hit by a car – William Penn @ Rodi; fully involved car fire – 376 East Exit 80

Under the Manager's Report, Ms. Perry said there was nothing to report. There was a motion by Mr. Collins and seconded by Ms. Yankes and unanimously approved by Voice Vote that the Manager & Fire Department reports be accepted and filed as presented.

REAL ESTATE TAX COLLECTOR – In the absence of Mr. Duerring, Ms. Perry read the Tax Collector's Report. Taxes collected at face were \$1,344.91, plus penalties of \$77.20, less discounts of \$11.46 for a total of \$1,410.65. Balance collectable is \$44,881.26.

TREASURER'S REPORT - The following report for the month of November, 2017 was previously presented to Council. It showed the following:

<u>CHECKING ACCOUNT</u>	<u>BEGINNING BANK BALANCE</u>	<u>RECEIPTS</u>	<u>O/S CHECKS AND DISBURSEMENTS</u>	<u>ENDING CASH BALANCES</u>
REGULAR ACCOUNT	876,804.98	443,898.56	545,877.20	774,826.34
CAPITAL RES. ACCT.	440,903.21	200,017.85	400,000.00	240,921.06
ROAD & HIGHWAY	195,680.12	50,007.93	100,000.00	145,688.05
SEWAGE AGENCY	191,862.51	163,812.30	130,130.89	225,543.92
SPECIAL ACCT.	13,326.66	.34	0.00	13,327.00
POLICE PENSION FUND	-0-	3,546.31	3,546.31	-0-
EMPL. PENSION FUND	-0-	904.82	904.82	-0-
EMPL. SEC. 457 D.C.P.	-0-	1,950.00	1,950.00	-0-

There was a motion by Ms. Moore, and seconded by Mr. Collins and unanimously approved by Voice Vote that the Real Estate Tax Collector & Treasurers Report be accepted and filed as presented.

EARNED INCOME TAX

DEED TRANSFER

DELINQUENT REAL ESTATE TAX - Ms. Perry reported that the Earned Income Tax Collector had collections of \$56,226.31 for the month of November, 2017.

Deed Transfer Tax collections were \$10,905.74.

Jordan Tax Service collected \$1,624.07 in delinquent real estate taxes.

There was a motion by Mr. DeFranco, seconded by Ms. Law and unanimously approved by Voice Vote that the Earned Income Tax, Deed Transfer, and Delinquent Real Estate Tax reports be filed.

Churchill Area Environmental Council meeting minutes of October 23, 2017 were acknowledged and accepted.

MAYORAL PROCLAMATION TO MONIQUE MOORE – Mayor Gamrat read a Proclamation to Councilwoman Monique Moore honoring her two years of service to the Borough that began January, 2016.

MAYORAL PROCLAMATION TO JOAN GOTTLIEB – Mayor Gamrat read a Proclamation to Joan Gottlieb honoring her many years as an advocate of reducing our Borough’s carbon footprint by reducing, reusing, and then recycling.

LISTEN TO VISITORS – Joan Gottlieb of 2310 Marbury Road said that Mr. Jurewicz brought recycling curbside in the borough.

Wende Mate of 27 Churchill Road asked why there is not a police blotter available to residents. She also suggested that if we sell a police car in the future, we should use social media sites to get a better price for it.

Barry Kisloff of 176 Thornberry Drive asked about the progress of the delivery and pick up of the garbage receptacles.

Ken Balkey of 2007 Hampstead Drive is working on getting bike paths in the borough. He is trying to get state grants to help defray the cost. He spoke to business owners in the Boston, Pa area regarding their bike paths and they said they are packed on weekends. They have defined paths there.

BUDGET HEARING – Mr. Dworin announced that the regular meeting would be recessed to conduct a public hearing for the 2018 budget. Mr. Jurewicz made a motion to recess the regular meeting and Ms. Law seconded it. Mr. Jurewicz made a motion to open the public hearing and Ms. Yankes seconded it.

Mr. Collins read the proposed 2018 budget. The amount appropriated for various functions were as follows:

A. NET ANNUAL REVENUES

1. Real Estate Tax – Current, Prior and Liened	1,590,534
2. Earned Income Tax	585,000
3. Real Estate Transfer Tax	39,000
4. Local Services Tax	25,000
5. Misc. Sources (Fines, Permits, Interest, Etc.)	248,203
6. Liquid Fuels Tax Reimbursement (State)	101,889
7. Grants, Gifts, Transfers, Contributions	<u>277,000</u>
TOTAL REVENUE	2,866,626

SOME OF CASH CARRYOVER – REGULAR ACCT. & CAP. RES. 157,703

REVENUE – BUDGET BALANCE 3,024,329

B. EXPENDITURES

1. Payroll	1,075,901
2. Employee Fringe Benefits	664,180
3. Compensation (Auditors, Tax Collector)	13,648
4. Debt Service	3,500
5. Operating Expenses & Supplies	170,900
6. Garbage & Rubbish Collection	41,800
7. Snow and Ice Control	135,000

8.	Maintenance – Streets, Buildings, Cars, Parks, Radios, Traffic Signals	242,300
9.	Professional Services	139,200
10.	Rentals- Sewers, Hydrants, Street Lights	19,400
11.	Police Cars and Equipment; Fire Truck	16,000
12.	Contributions – Fire Co., Ambulance, COG	14,000
13.	Capital Outlays (One – Time)	<u>485,500</u>
	TOTAL EXPENDITURES	3,024,329
	EXCESS (SHORTAGE) REVENUES AND EXPENDITURES	(157,703)
	BUDGET BALANCE	0

Mr. DeFranco made a motion to adopt the 2018 budget and Mr. Jurewicz seconded it and the motion was carried by unanimous Roll Call Vote.

SET THE TAX MILLAGE RATE FOR 2018 – There was a motion made by Mr. Jurewicz and seconded by Mr. DeFranco to adopt Ordinance No. 741 to set the tax millage rate for 2018 to 6.48. The motion was unanimously approved by Roll Call Vote.

RECONVENE REGULAR MEETING – Ms. Yankes made a motion to adjourn the public hearing and Mr. Defranco seconded it. Mr. Dworin reconvened the regular meeting.

MOTION TO ADOPT RESOLUTION TO EXONERATE THE REAL ESTATE TAX COLLECTOR - A motion was made by Ms. Moore and seconded by Mr. DeFranco and unanimously approved by Roll Call Vote to adopt Resolution No. 4426 to exonerate the Real Estate Tax Collector in the amount of \$41,464.52.

MOTION TO ADOPT ORDINANCE NO. 740 - Mr. Jurewicz made a motion to adopt ordinance No. 740 amending chapter 252 (“Solid Waste”) of the code of the Borough of Churchill in order to regulate the collection and disposal of solid waste and recycled materials in the Borough and to add related definitions. Ms. Law seconded it and a Roll Call Vote was taken. Mses. Law, Moore and Yankes and Messers. DeFranco, Jurewicz and Dworin approved. Mr. Collins opposed. The motion passed by Majority Vote.

MOTION TO ADOPT RESOLUTION 4425 – A motion was made by Ms. Law and seconded by Ms. Yankes and unanimously approved by Roll Call Vote to adopt resolution No. 4425 prohibiting the operation of a category 4 licensed facility within the corporate limits of the Borough of Churchill.

ADVERTISE THE 2018 MEETING DATES – Ms. Yankes made a motion to authorize the Borough Secretary to advertise the 2018 meeting dates. Ms. Moore seconded it and the motion was carried by unanimous Roll Call Vote.

PLANNING COMMISSION – A motion was made by Ms. Yankes and seconded by Ms. Law and unanimously approved by Roll Call Vote to adopt resolution No. 4427 to reappoint Richard W. Kelly, Jr. to the Planning Commission for a 5-year term. Ms. Law seconded it and the motion was carried by unanimous Roll Call Vote.

RE-APPOINT WILLIAM R. COLES, JR. AS A BOARD MEMBER TO THE W.P.J.W.A. – A motion was made by Mr. Collins and seconded by Ms. Law and unanimously approved by Roll Call Vote to adopt resolution No. 4428 to re-appoint William R. Coles, Jr. as a board member to the Wilkesburg-Penn Joint Water Authority for a five-year term to expire 12-31-2022.

RE-APPOINT 1ST DEPUTY EMERGENCY MANAGEMENT COORDINATOR – There was a motion by Mr. DeFranco and seconded by Mr. Jurewicz and unanimously approved by Roll Call Vote to adopt resolution No. 4429 to appoint Roch J. Kujava as the 1st Deputy Emergency Management Coordinator for a two-year term to expire December 31, 2019.

APPOINT EMERGENCY MANAGEMENT COORDINATOR – There was a motion by Mr. Collins and seconded by Ms. Law and unanimously approved by Roll Call Vote to adopt resolution No. 4430 to appoint Scott Stonebraker as the Emergency Management Coordinator for a two-year term to expire December 31, 2019

BILL APPROVAL - Ms. Perry read the bills for the month and they totaled \$325,154.59. There was a motion by Mr. Collins and seconded by Ms. Yankes to adopt Resolution No. 4431 to pay the bills. Bills in excess of \$15,000 or more this month were \$16,743.47 – Gateway Engineers for consent order, \$16,456.09 – Vigliotti Landscape & Construction, \$21,968 – MRM Property & Liability Trust for annual premium contribution and \$126,876.19 – Alcosan for sewage charges through 9/18/17. The motion was carried by unanimous Roll Call Vote.

AROUND THE TABLE – Mr. Collins said we should make the Mayor's report public unless there is confidential information in it. Mr. Dworin said the solicitor should review this and come up with something that could be made available to the public. We will try and have an answer for the next meeting. He said that everyone needs to be patient with the new garbage contract. In regards to

selling the police car, Chief Kujava said we need to use Craig's List and municipal sites to sell the next car.

Ms. Yankes said she is in favor of the bike path project mentioned by Mr. Balkey. She feels it's a deterrent to crime. She congratulated Joan Gottlieb and is sorry to see Ms. Moore go.

Mr. DeFranco said that the pump station would be catastrophic in terms of cost. We are working quickly to resolve this with no borrowing. He also said we should move ahead on the town hall meetings and work on amending the discrimination policies to include the LGBT community.

Mayor Gamrat congratulated Joan Gottlieb, Scott Stonebraker, and William Coles. He talked about the walking areas around the Borough and grants that are available to make this a reality at no cost to the Borough. He thanked Ken Balkey for stepping up and working on this and the bike paths. He said our police officers are the best.

Ms. Law said our police officers are doing a great job and are professional and do their work in a positive and warm manner. She appreciates Ken Balkey's work on the walking paths and congratulated Joan Gottlieb and thanked Ms. Moore.

Mr. Jurewicz thanked everyone on council, Ms. Moore, Joan Gottlieb, the Police Dept. and administrative staff.

Mr. Dworin fully supports the bike/walk program. He will meet with Ms. Perry to schedule the Town Hall meeting and will announce the date at the January 2018 meeting. In thanking Joan Gottlieb, he said we don't go forward without looking back and we don't go forward without her. He acknowledged her many years of service to the Borough. He thanked Ms. Moore for her service to the Borough. With regard to the non-discrimination hiring process we need an ordinance regarding housing, employment, etc. As a Borough we need to be open and welcome and push to codify this. This being the last meeting of the year, he wished everyone a happy holiday and expressed his appreciation and commitment from visitors and thanked the administrative staff and police force.

ADJOURN - There was a motion by Mr. Jurewicz, seconded by Ms. Law and unanimously approved by Voice Vote to adjourn at 8:36 p.m.

Donna J. Perry
Borough Secretary