

BOROUGH OF CHURCHILL
2300 WILLIAM PENN HIGHWAY
PITTSBURGH, PA 15235

Minutes of Meeting

July 11, 2017

The regular monthly meeting of the Borough of Churchill was held in the Municipal Building on Tuesday, July 11, 2017 and was called to order by Mr. Dworin at 7:30 p.m. Mr. Dworin led the audience in the Pledge of Allegiance. Members present included Mses. Yankes, and Moore, Messers. Collins, Dworin, Jurewicz, DeFranco, and Mayor Gamrat. Ms. Law was absent. Also present were Police Chief Roch Kujava, Manager Donna Perry, and Solicitor Gavin Robb.

WORKSHOP & REGULAR MEETING MINUTES - There was a motion made by Mr. Jurewicz and seconded by Ms. Moore that the minutes of the Workshop Meeting of June 5, 2017 and the Regular Meeting of June 12, 2017 be approved as previously presented. The motion was unanimously approved.

MAYOR – Mayor Gamrat read a letter of commendation for Officer Lewandowski. On June 28, 2017 he administered Narcan and saved life because of it. Chief Kujava said the patient entered rehab and was doing well and was thankful for the actions of the officer. A second letter of commendation was read in regards to Officer Fabrizi. He saved the life of an elderly woman on May 11, 2017. She was in a closed vehicle on a hot day in the cemetery. He got medical attention for her. There was a motion made by Ms. Yankes, seconded by Mr. Collins and unanimously approved by Voice Vote that the Mayor’s Report be accepted and filed as presented.

MANAGER & FIRE DEPARTMENT REPORTS – Ms. Perry read the Fire Department report in Mr. Zatlín’s absence. Fire Dept: 34 calls for the month, 138 year to date. There were 3 significant calls. Male was hit by a car – Lewin @ Beulah, Motor vehicle accident with entrapment – Beulah @ Forest, Car into a house – 2220 William Penn Highway.

Under the Manager’s report Ms. Perry noted preconstruction meetings were held for this year’s sewer projects, CCTV work has already been started and road crew is working on patching streets throughout the boro. There was a motion by Mr. Collins and seconded by Mr. Jurewicz and unanimously approved by Voice Vote that the Manager & Fire Department reports be accepted and filed as presented.

REAL ESTATE TAX COLLECTOR – In the absence of Mr. Duerring, Ms. Perry read the Tax Collector's Report. Taxes collected at face were \$46,084.64, less discounts \$11.08 for a total of \$46,073.56. Balance collectable is \$139,922.57.

TREASURER'S REPORT - The following report for the month of June, 2017 was previously presented to Council. It showed the following:

<u>CHECKING ACCOUNT</u>	<u>BEGINNING BANK BALANCE</u>	<u>RECEIPTS</u>	<u>O/S CHECKS AND DISBURSEMENTS</u>	<u>ENDING CASH BALANCES</u>
REGULAR ACCOUNT	1,694,711.47	460,720.12	432,924.14	1,722,507.45
CAPITAL RES. ACCT.	440,810.81	18.12	-0-	440,828.93
ROAD & HIGHWAY	195,639.32	8.00	-0-	195,647.32
SEWAGE AGENCY	163,637.64	288,397.73	336,127.99	115,907.38
SPECIAL ACCT.	13,598.72	.35	-0-	13,599.07
POLICE PENSION FUND	-0-	3,432.42	3,432.42	-0-
EMPL. PENSION FUND	-0-	738.16	738.16	-0-
EMPL. SEC. 457 D.C.P.	-0-	1,950.00	1,950.00	-0-

There was a motion by Mr. DeFranco, and seconded by Mr. Collins and unanimously approved by Voice Vote that the Real Estate Tax Collector Report be accepted and filed as presented.

EARNED INCOME TAX
DEED TRANSFER

DELINQUENT REAL ESTATE TAX - Ms. Perry reported that the Earned Income Tax Collector had collections of \$76,812.13 for the month of June, 2017.

Deed Transfer Tax collections were \$10,996.61.

Jordan Tax Service collected \$572.18 in delinquent real estate taxes.

There was a motion by Mr. Collins, seconded by Ms. Yankes and unanimously approved that the Real Estate Tax Collector & Treasurer, Earned Income Tax, Deed Transfer, and Delinquent Real Estate Tax reports be filed.

LISTEN TO VISITORS – Erin Pierce was named Director for the C.C. Mellor Memorial Library, 1 Pennwood Ave., Edgewood. She introduced herself and wanted to let us know she would be a point of contact if we needed anything.

Wendy Mate of 27 Churchill Road wanted to address the incident with police and a student at the Woodland Hills High School. She wanted to know if there could be a separate police department for Woodland Hills High School. She also wanted to know if disciplinary action was taken against the officer.

ADOPT RESOLUTION 4414 AMENDING THE SCHEDULE OF CHARGES, INSURANCE AND BONDING REQUIREMENTS FOR STREET OPENINGS AND RESTORATION – There was a motion made by Mr. Jurewicz, seconded by Mr. Collins to adopt Resolution 4414 amending the Schedule of Charges, Insurance and Bonding Requirements for Street Openings and Restoration of the Borough of Churchill. Motion carried by unanimous Roll Call Vote.

AWARD THE PUBLIC WORKS SERVICES CONTRACT TO VIGLIOTTI LANDSCAPE & CONSTRUCTION, INC. There was a motion by Ms. Yankes, seconded by Mr. Collins and unanimously approved by Roll Call Vote to Award the Public Works Services Contract to Vigliotti Landscape & Construction, Inc. for a three-year period from September 1, 2017 through August 31, 2020.

MOTION TO RATIFY THE HIRING OF MARY-KAY FIORE AS ADMINISTRATIVE ASSISTANT There was a motion by Mr. DeFranco, seconded by Mr. Collins, and unanimously approved by Roll Call Vote to ratify the hiring of Mary-Kay Fiore as Administrative Assistant effective July 3, 2017.

BILL APPROVAL - Ms. Perry read the bills for the month and they totaled \$567,323.28. There was a motion by Ms. Yankes and seconded by Mr. Collins to adopt Resolution No. 4415 to pay the bills. Bills in excess of \$15,000 or more this month were for PNC Bank – tax anticipation loan & interest \$353,490.67, Vigliotti Landscape & Construction – June road maintenance \$22,500.19, and Alcosan – sewage service \$27,606.07. Motion carried by unanimous Roll Call Vote.

AROUND THE TABLE – Mr. Collins welcomed Mary-Kay Fiore. He congratulated Roch J. Kujava on doing a great job. He also suggested council review the proposed ordinance for Act 172 to prepare to discuss this further.

Ms. Yankes congratulated Raymond Cunningham on his survey report. She said it was really good.

Ms. Moore welcomed Mary-Kay Fiore. She commended Roch J. Kujava on doing a great job. She also said she doesn't think it would be a good idea to alienate the police from the school district.

Mr. Robb said that in regards to the situation at the school we can't respond with comments. It is currently being investigated.

Mr. Jurewicz stated he also did not agree with taking the police from the school.

Mr. Dworin stated that in respect to the issue at the Woodland Hills High School and the Churchill Police Department he can't comment on it. He said the building is in Churchill and that we would respond to the call regardless. He welcomed Mary-Kay Fiore.

ADJOURN - There was a motion by Mr. Jurewicz, seconded by Ms. Yankes and unanimously approved by Voice Vote to adjourn at 7:55 p.m.

Donna J. Perry
Borough Manager