

**BOROUGH OF CHURCHILL  
2300 WILLIAM PENN HIGHWAY  
PITTSBURGH, PA 15235**

**Minutes of Meeting**

**January 10, 2017**

The regular monthly meeting of the Borough of Churchill was held in the Municipal Building on Tuesday, January 10, 2017 and was called to order by Mr. Dworin at 7:30 p.m. Mr. Dworin led the audience in the Pledge of Allegiance. Members present included Mses. Law, Moore, Messrs. Jurewicz and Collins. Ms. Yankes and Mr. Riehl were absent. Also present were Police Chief Allen Park, Borough Manager/Secretary Donna Perry, Solicitor Gavin Robb, Ralph Zatlin, and Qianyu Mo.

**SPECIAL, WORKSHOP & REGULAR MEETING MINUTES** - There was a motion made by Mr. Jurewicz and seconded by Ms. Moore that the minutes of the Special Meeting and the Workshop Meeting held on December 5, 2016 and the Regular Meeting of December 12, 2016 be approved as previously presented. The motion was unanimously approved.

**MAYOR** - There was a motion made by Mr. Collins, seconded by Ms. Law and unanimously approved by Voice Vote that the Mayor's Report be accepted and filed as presented.

**MANAGER & FIRE DEPARTMENT REPORTS** - Mr. Zatlin reported that the Fire Department responded to 25 calls in December, 2016 for a year-to-date total of 262. There were two incidents of significance in the Borough. One was a reported motor vehicle crash and the other was a salt truck on fire on Beulah Road.

Under the Manager's report, Ms. Perry stated that the demolition of Churchill Valley Country Club is still ongoing.

We are working on the safety issue with the pole at the intersection of Forest Drive and Beulah Road.

Leaf grinding at the compost site has been scheduled for Thursday, January 19, 2017.

Our road crew will continue to complete catch basin inspection and pot hole patching based on the weather condition.

Residents interested in submitting information for the Borough Spring Newsletter should forward all correspondence to the Borough office by Friday, March 10, 2017.

There was a motion by Ms. Law, seconded by Mr. Jurewicz and unanimously approved by Voice Vote that these reports be accepted and filed.

**REAL ESTATE TAX COLLECTOR** - In the absence of Mr. Duerring, Ms. Perry reported taxes collected at face were \$3,687.87, plus penalties of \$368.80, for a total of \$4,056.67. The balance collectable is \$36,071.85.

**TREASURER'S REPORT** - Ms. Perry read the following report for the month of December, 2016. It showed the following:

<b><u>CHECKING ACCOUNT</u></b>	<b><u>BEGINNING BANK BALANCE</u></b>	<b><u>RECEIPTS</u></b>	<b><u>O/S CHECKS AND DISBURSEMENTS</u></b>	<b><u>ENDING CASH BALANCES</u></b>
REGULAR ACCOUNT	841,370.51	497,503.99	953,820.58	385,053.92
CAPITAL RES. ACCT.	158,715.12	100,007.73	50,000.00	208,722.85
ROAD & HIGHWAY	99,894.26	3,155.32	6,302.62	96,746.96
SEWAGE AGENCY	146,114.63	269,856.81	366,109.07	49,862.37
SPECIAL ACCT.	10,806.13	353.24	353.50	10,805.87
POLICE PENSION FUND	-0-	3,661.84	3,661.84	-0-
EMPL. PENSION FUND	-0-	871.38	871.38	-0-
EMPL. SEC. 457 D.C.P.	-0-	1,950.00	1,950.00	-0-

There was a motion by Mr. Jurewicz, seconded by Mr. Collins and unanimously approved by Voice Vote to accept the Tax Collector's Report and Treasurer's Report for the month of December, 2016 and have it reproduced in the minutes.

**EARNED INCOME TAX  
DEED TRANSFER**

**DELINQUENT REAL ESTATE TAX** - Ms. Perry reported that the Earned Income Tax Collector had collections of \$59,702.57 for the month of December, 2016.

Deed Transfer Taxes collections were \$6,019.65.

Jordan Tax Service collected \$498.51 in delinquent real estate taxes.

There was a motion by Ms. Moore, seconded by Ms. Law and unanimously approved that the reports be filed.

**LISTEN TO VISITORS** - None.

**APPOINT PAUL G. GAMRAT AS MAYOR** - There was a motion by Ms. Law, seconded by Mr. Jurewicz and unanimously approved by Roll Call Vote for the adoption of Resolution No. 4391 to appoint Paul G. Gamrat as Mayor effective January 10, 2017.

**THE OATH OF OFFICE TO PAUL G. GAMRAT** - Magisterial District Judge Thomas P. Caulfield administered the oath of office to Paul G. Gamrat.

**ACCEPT THE RETIREMENT REQUEST OF POLICE CHIEF ALLEN L. PARK** - There was a motion by Mr. Jurewicz, seconded by Mr. Collins and unanimously approved by Roll Call Vote to accept the retirement request of Police Chief Allen L. Park effective January 31, 2017.

**PROCLAMATION PRESENTATION TO POLICE CHIEF ALLEN L. PARK** - Mr. Dworin read and presented a proclamation to Police Chief Allen L. Park for his 38-year service and contribution to the community.

**APPOINT ASSISTANT CHIEF ROCH KUJAVA AS INTERIM POLICE CHIEF** - There was a motion by Mr. Jurewicz, seconded by Ms. Law and unanimously approved by Roll Call Vote for the adoption of Resolution No. 4392 to appoint Assistant Chief Roch Kujava as Interim Police Chief effective February 1, 2017.

**ADVERTISE THE INTENT TO ADOPT AN ORDINANCE TO INCREASE THE SEWER SURCHARGE FEE** - There was a motion by Mr. Collins, seconded by Ms. Law and unanimously approved by Roll Call Vote to advertise the intent to adopt an ordinance to increase the sewer surcharge fee.

**RESIGNATION OF JAMES W. PIERCE** - There was a motion by Mr. Jurewicz, seconded by Ms. Moore and unanimously approved by Roll Call Vote to accept the resignation of James W. Pierce from the Zoning Hearing Board effective January 4, 2017.

**ADVERTISE THE INTENT TO ADOPT AN ORDINANCE TO INCREASE THE ANNUAL COMPENSATION OF THE REAL ESTATE TAX COLLECTOR** - There was a motion by Mr. Collins, seconded by Ms. Law and unanimously approved by Roll Call Vote to advertise the intent to adopt an ordinance to increase the annual compensation of the Real Estate Tax Collector.

**RE-APPOINT JOAN E. GOTTLIEB TO THE VACANCY BOARD** - There was a motion by Ms. Moore, seconded by Mr. Jurewicz and unanimously approved by Roll Call Vote for the adoption of

Resolution No. 4393 to re-appoint Joan E. Gottlieb to the Vacancy Board for a one-year term to end January 1, 2018.

**BILLS** - Ms. Perry read the bills for the month of December, 2016 and they totaled \$230,930.39. There was a motion by Mr. Collins and seconded by Ms. Moore to adopt Resolution No. 4394 to pay the bills. Bills in excess of \$15,000 or more this month were ALCOSAN \$28,092.18 for sewage service and Vigliotti Landscape \$25,728.93 for December road maintenance. Motion carried by unanimous Roll Call Vote.

**AROUND THE TABLE** - Ms. Moore thanked Chief Park for his service and congratulated on his retirement.

Mr. Gamrat thanked Council for trusting and supporting him. He also stated that he looked forward to working with the Police Department and Borough staff.

Ms. Law congratulated Mr. Gamrat to be the new Mayor of the Borough of Churchill. She also thanked Chief Park for serving our community for 38 years.

She further clarified that the sewer budget will be increased in order to provide a cleaner, healthier, and more livable community for residents.

Mr. Collins welcomed Mr. Gamrat to his new position, and also thanked Chief Park and the police force for consistently making contributions to our community safety.

Mr. Jurewicz welcomed Mr. Gamrat to the Mayor position.

He also congratulated Chief Park on his retirement and Assistant Chief Kujava on his new role.

Mr. Dworin made compliments to all the officers and staff who spare no efforts in dedicating themselves to the Borough during the transitional time.

**ADJOURN** - There was a motion by Mr. Jurewicz, seconded by Ms. Law and unanimously approved by Voice Vote to adjourn at 8:07 p.m.

**DONNA J. PERRY  
BOROUGH SECRETARY**