

**BOROUGH OF CHURCHILL
2300 WILLIAM PENN HIGHWAY
PITTSBURGH, PA 15235**

Minutes of Meeting

December 10, 2018

The regular monthly meeting of the Borough of Churchill was held in the Municipal Building on Monday, December 10, 2018 and was called to order by Mr. Dworin at 7:32 p.m. Mr. Dworin led the audience in the Pledge of Allegiance. Members present included Mses. Greco and Yankes, and Messers. McDowell and Collins. Mr. DeFranco and Ms. Law were absent. Also present were Mayor Gamrat, Manager Donna Perry and Solicitor Chris Voltz.

WORKSHOP & REGULAR MEETING MINUTES - There was a motion made by Mr. Collins and seconded by Ms. Greco that the minutes of the Workshop Meeting of November 5, 2018 and the Regular Meeting of November 12, 2018 be approved as previously presented. The motion was approved unanimously.

MAYOR – Mayor Gamrat talked about police activities of interest and importance for November 2018. There was a motion made by Mr. Collins and seconded by Ms. Greco that the Mayor's Report be accepted and filed as presented. The motion was approved unanimously.

MANAGER & FIRE DEPARTMENT REPORTS – Under the Manager's report, Ms. Perry said that she would like to thank April Kline for all the work on the bioswale, both mentally and physically. There is more to be done but we all appreciate her efforts. We are navigating our way through the pre-winter season. The road crew is patching throughout the Borough. Mr. Zatlin read the Fire Department report. There were 30 calls for the month and 329 for the year. There was a motion by Mr. Collins and seconded by Mr. McDowell that the Manager and Fire Department reports be accepted and filed as presented. The motion was approved unanimously.

REAL ESTATE TAX COLLECTOR – In the absence of Mr. Duerring, Ms. Perry read the Tax Collector's report. Taxes collected at face were \$3,802.47 minus discounts of \$7.98 plus penalties of \$340.32 for a total collectible of \$4,134.81. Balance to be collected is \$44,495.64.

TREASURER'S REPORT - The following report for the month of November, 2018 was previously presented to Council. It showed the following:

<u>CHECKING ACCOUNT</u>	<u>BEGINNING BANK BALANCE</u>	<u>RECEIPTS</u>	<u>O/S CHECKS AND DISBURSEMENTS</u>	<u>ENDING CASH BALANCES</u>
REGULAR ACCOUNT	1,179,449.66	383,698.84	545,043.49	1,018,105.01
CAPITAL RES. ACCT.	209,024.63	100,011.05	.00	309,035.68
ROAD & HIGHWAY	224,439.84	9.18	.00	224,449.02
SEWAGE AGENCY	304,339.36	94,729.80	125,668.53	373,400.63
SPECIAL ACCT.	22,503.55	.71	507.54	21,996.72
POLICE PENSION FUND	-0-	927.44	927.44	-0-
EMPL. PENSION FUND	-0-	3,749.07	3,749.07	-0-
EMPL. SEC. 457 D.C.P.	-0-	1,400.00	1,400.00	-0-

There was a motion by Mr. Collins, and seconded by Mr. McDowell that the Real Estate Tax Collector and Treasurers Report be accepted and filed as presented. The motion was approved unanimously.

EARNED INCOME TAX

DEED TRANSFER

DELINQUENT REAL ESTATE TAX - Ms. Perry reported that the Earned Income Tax Collector had collections of \$46,546 for the month of November, 2018.

Deed Transfer Tax collections were \$9,301.35.

Jordan Tax Service collected \$1,232.27 in delinquent real estate taxes.

There was a motion by Ms. Greco, seconded by Mr. Collins that the Earned Income Tax, Deed Transfer, and Delinquent Real Estate Tax reports be filed as presented. The motion was approved unanimously.

LISTEN TO VISITORS – Paul Smith of 3442 Ridgewood Drive asked if the Council's personal addresses are on the website. He also asked if they were all residents of the Borough. He wanted to know how many police officers we have and if we hired an extra police officer for the school district.

R.F. Culbertson of 17 Churchill Road applauded Diana Yankes on the deer study and thanked her for her vision. He said he has issues with the process of getting things done in the Borough.

Wende Mate of 27 Churchill Road said that the Valley Mirror does not list Churchill on their website. She also said that the light at the intersection of William Penn and Beulah facing

southbound is confusing. She also said that there are a lot of grant projects that have gone over budget.

BUDGET HEARING – Mr. Dworin announced that the regular meeting would be recessed to conduct a public hearing for the 2019 budget. Mr. Collins read the 2019 proposed budget. The amount appropriated for various functions were as follows:

A. NET ANNUAL REVENUES

1.	Real Estate Tax – Current, Prior and Liened	1,586,801
2.	Earned Income Tax	585,000
3.	Real Estate Transfer Tax	40,000
4.	Local Services Tax	25,000
5.	Misc. Sources (Fines, Permits, Interest, Etc.)	252,020
6.	Liquid Fuels Tax Reimbursement (State)	103,267
7.	Grants, Gifts, Transfers, Contributions	177,900

TOTAL REVENUES 2,769,988

B. EXPENDITURES

1.	Payroll	1,061,508
2.	Employee Fringe Benefits	615,978
3.	Compensation (Auditors, Tax Collector)	13,748
4.	Debt Service	0
5.	Operating Expenses & Supplies	170,900
6.	Garbage & Rubbish Collection	40,000
7.	Snow & Ice Control	135,000
8.	Maintenance – Streets, Buildings, Cars, Parks, Radios, Traffic Signals	279,000
9.	Professional Services	154,200
10.	Rentals – Sewers, Hydrants, Street Lights	19,400
11.	Police Cars and Equipment; Fire Truck	32,000
12.	Contributions – Fire Co., Ambulance, COG	16,750
13.	Capital Outlays (One-Time)	488,200

TOTAL EXPENDITURES 3,026,685

EXCESS (SHORTAGE) REVENUES AND EXPENDITURES (256,697)

All audience members conveyed their thoughts about the budget. There was a motion by Mr. Collins and seconded by Mr. McDowell to adopt the 2019 budget and a roll call vote was taken. Ms. Greco and Messers. Collins, Dworin and McDowell approved. Ms. Yankes opposed. The motion passed by majority vote.

MOTION TO ADOPT ORDINANCE NO. 746 SETTING THE 2019 MILLAGE RATE – A motion was made by Mr. Collins and seconded by Ms. Yankes to adopt Ordinance No. 746 to set the 2019 millage rate at 6.48. The motion was approved unanimously.

MOTION TO ADVERTISE UPCOMING MEETING CALENDAR FOR 2019 – A motion was made by Mr. Collins and seconded by Ms. Greco to advertise the 2019 meeting dates. The motion was approved unanimously.

MOTION TO REAPPOINT JOAN GOTTLIEB – A motion was made by Mr. McDowell and seconded by Ms. Greco to reappoint Joan Gottlieb to the Vacancy Board for a one year term expiring 1-1-2020. The motion was approved unanimously.

MOTION TO REAPPOINT TIMOTHY E. FINNERTY – A motion was made by Mr. Collins and seconded by Mr. McDowell to reappoint Timothy E. Finnerty to the Zoning Hearing Board for a three year term expiring 12-31-2021. The motion was approved unanimously.

MOTION TO APPROVE REVISED TCVCOG MEMORANDUM OF UNDERSTANDING– A motion was made by Mr. Collins and seconded by Ms. Yankes to approve the revised TCVCOG Memorandum of Understanding to participate in active shooter training for police. The motion was approved unanimously.

MOTION TO CHANGE THE START TIME OF COUNCIL MEETINGS – A motion was made by Mr. McDowell and seconded by Ms. Greco to change the start time of the regular Council meetings from 7:30 p.m. to 7:00 p.m. The motion was approved unanimously.

BILL APPROVAL - Ms. Perry read the bills for the month and they totaled \$861,055.95. There was a motion by Mr. Collins and seconded by Ms. Greco to adopt Resolution No. 4457 to pay the bills. Bills in excess of \$15,000 or more this month were Vigliotti Landscape & Construction - \$24,098.05 (November Road Maintenance), Alcosan - \$134,535.64 (Sewage Service), and A. Folino Construction - \$492,851.21 (2018 Road Paving Project). The motion was approved unanimously.

AROUND THE TABLE – Ms. Greco said the communication with residents is an issue that needs to be addressed and the website as well.

Mayor Gamrat agreed that the communication needs addressed and we are working on it.

Mr. Collins said discussions with Council are ongoing regarding the resource officers. He said we will take a look at McCrady road to see what repairs are needed. He said that the proposed budget needs to be on the website.

Mr. McDowell said he agrees that we need to improve the website and communication. He thanked the Fire and Police departments for all they do and wished everyone a happy holiday.

Ms. Yankes said that the citizens are telling us they need us to look at the communication issues. We need to do that. The ban against feeding wildlife has been put in for legal advice. She is hoping the infrastructure committee will get involved in the public transit coalition movement for a busway. She said the sale of Westinghouse should have been brought to Council.

Mr. Dworin said that everyone made very good points. He likes the idea of putting a draft of the budget on the website with language that it could change. The Borough manager is available for questions, etc. He said that as far as the budget, police and healthcare are the biggest expense in many boroughs and third is the roads. Mr. Dworin said that he will ride through McCrady to see the conditions and would also give out his contact information. Everyone's points are well taken. This being December, he wished everyone a Happy Holiday.

ADJOURN - There was a motion by Mr. Collins and seconded by Ms. Greco to adjourn at 8:57 p.m. The motion was approved unanimously.

**Donna J. Perry
Borough Secretary**