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## **Independent Auditor's Report**

Members of Council Borough of Churchill Pittsburgh, Pennsylvania

#### Dear Members:

We have audited the accompanying modified cash basis financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Borough of Churchill, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Borough of Churchill's basic financial statements as listed in the table of contents.

# Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note 1C; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

#### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Borough's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Members of Council Borough of Churchill Page 2

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position on a modified cash basis of the governmental activities, each major fund, and the aggregate remaining fund information of the Borough of Churchill, as of December 31, 2020, and the respective changes in financial position on a modified cash basis for the year then ended in accordance with the basis of accounting as described in Note 1C.

#### Report on Supplementary and Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements as a whole that collectively comprise the Borough of Churchill's basic financial statements. The budgetary comparison information, pension information and combining nonmajor and fiduciary fund financial statements and schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The budgetary comparison information, pension information, other post-employment benefit information and combining fund financial statements and schedules, as listed in the table of contents, is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole on the basis of accounting described in Note 1C.

## **Basis of Accounting**

We draw attention to Note 1C of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

Respectfully submitted,

HOSACK, SPECHT, MUETZEL & WOOD LLP

Hosach, Speelt, Murtyel & Wood LLP

Pittsburgh, Pennsylvania

July 29, 2021

The discussion and analysis of the Borough of Churchill's financial performance provides an overall review of the Borough's financial activities for the fiscal year ended December 31, 2020. The intent of this discussion and analysis is to look at the Borough's financial performance as a whole. Readers should also review the notes to the basic financial statements and financial statements to enhance their understanding of the Borough's financial performance.

The Management Discussion and Analysis (MD&A) is an element of the reporting model adopted by the Government Accounting Standards Board (GASB) in their statement No. 34 Basic Financial Statements - and Management's Discussion and Analysis - for the State and Local Governments. Certain comparative information between the current year and the prior year is required to be presented in the MD&A.

## **Financial Highlights**

In 2020, the Borough received total revenues of \$4,655,679 in the combined general, sewer, capital reserve and nonmajor funds, an increase of \$507,318 from 2019. Real estate tax and earned income tax continue to account for the majority of the Borough's revenues (52.6%). Total expenditures were \$4,057,807, amounting to an increase of \$269,660 from 2019. The Borough had more revenues from building permits in 2020 which also increased expenses within the year. The Borough also experienced more legal fees due to ongoing litigation and pending conditional use applications.

#### **Borough Funds**

The Borough of Churchill entered 2020 with fiscal stability and continues to re-evaluate the many services and programs offered in a continuing effort to control expenditures.

A comprehensive budget document is prepared on an annual basis that clearly outlines the results of the previous year and details the objectives of the upcoming year.

Management has chosen to present the financial position of the Borough's government-wide statement of net position and statement of activities on a modified cash basis, but has chosen not to value and depreciate capital assets of the Borough, given the limited application of presenting that information in comparison to the cost to establish it. The auditor must note that this is not in conformity with generally accepted accounting principles. However, on a modified cash basis, the auditor goes on to say that it does present fairly the financial position of each major fund in accordance with the modified cash basis of accounting rules, as well as the Commonwealth of Pennsylvania filing requirements.

## **Using the Annual Financial Report**

The financial section of this report consists of three parts: management's discussion and analysis, the basic financial statements (including notes to the financial statements) and other financial information including required pension supplementary information, combining and individual fund statements with detailed budgetary comparison schedules and other additional information. The basic financial statements present two different views of the Borough through the use of government-wide financial statements and fund financial statements.

The first two statements are government-wide financial statements - the statement of net position and the statement of activities. These provide both long-term and short-term information about the Borough's overall financial status.

The remaining statements are fund financial statements that focus on individual parts of the Borough's operations in more detail than the government-wide statements. The governmental funds statements tell how general Borough services were financed in the short term as well as what remains for future spending. Fiduciary fund statements provide information about financial relationships where the Borough acts solely as a trustee or agent for the benefit of others, to whom the resources in question belong.

The financial statements also include notes to explain some of the information in the financial statements and provide more detailed data.

Figure A-1 shows how the required parts of the financial section are arranged and relate to one another:

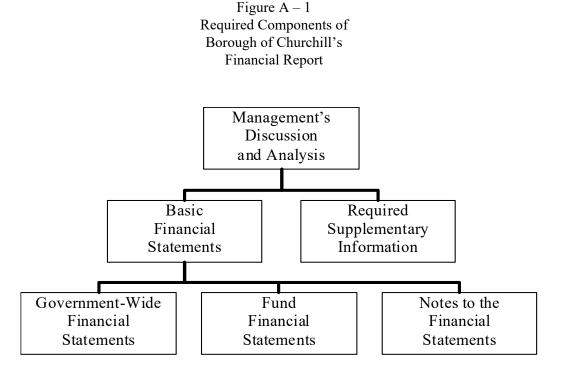


Figure A-2 summarizes the major features of the Borough's financial statements, including the portion of the Borough they cover and the types of information they contain. The remainder of this overview section of management's discussion and analysis explains the structure and contents of each of the statements.

# $\label{eq:Figure A-2} Figure \ A-2$ Major Features of Borough of Churchill's Government-Wide and Fund Financial Statements

	Government-Wide	Fund Statements			
	Statements	ements Governmental Funds Fiduci			
Scope	Entire Municipal (except fiduciary funds)	The activities of the Borough that are not proprietary or fiduciary.	Instances in which the Borough is the trustee or agent to someone else's resources		
Required financial statements	Statement of net position; statement of activities	Balance sheet; statement of revenues, expenditures, and changes in fund balance	Statement of fiduciary net position; statement of changes in fiduciary net position		
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus		
Type of asset/liability information	All assets and liabilities, both financial and capital, and short-term and long-term	Only assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets included	All assets and liabilities, both short-term and long-term		
Type of inflow/outflow information	All revenues and expenses during the year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payment is due during the year or soon thereafter	All revenues and expenses during the year, regardless of when cash is received or paid		

#### **Overview of Financial Statements**

#### Government-Wide Statements

The government-wide statements report information about the Borough as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the government's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the Borough's net position and how they have changed. Net position, the difference between the Borough's assets and liabilities, is one way to measure the Borough's financial health or position.

Over time, increases or decreases in the Borough's net position are an indication of whether its financial health is improving or deteriorating, respectively.

To assess the overall health of the Borough, you need to consider additional non-financial factors, such as changes in the Borough's property tax base services provided to its taxpayers.

The government-wide financial statements of the Borough consist of the following:

 Governmental activities - All of the Borough's basic services are included here, such as general government, public safety, public works and culture and recreation. Property and other local taxes finance most of these activities.

#### **Fund Financial Statements**

The Borough's fund financial statements, which begin with Exhibit 3 of the annual financial report, provide detailed information about the most significant funds - not the Borough as a whole. Some funds are required by state law and by bond requirements.

Governmental funds - Most of the Borough's activities are reported in governmental funds, which focus on the determination of financial position and change in financial position, not on income determination. They are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Borough's operations and the services it provides. Governmental fund information helps the reader determine whether there are more or fewer financial resources that can be spent in the near future to finance the Borough's programs. The relationship (or differences) between governmental activities (reported in the statement of net position and the statement of activities) and governmental funds is reconciled in the financial statements.

Fiduciary funds - The Borough is the trustee, or fiduciary, for two single-employee pension plans for the police and non-uniformed employees. All of the Borough's fiduciary activities are reported in separate statements of fiduciary net position on Exhibit 5 and changes in net position on Exhibit 6. We exclude these activities from the Borough's other financial statement because the Borough cannot use these assets to finance its operations.

#### Financial Analysis of the Borough as a Whole

The Borough's total net position was \$1,581,671 at December 31, 2020 and \$1,253,459 for 2019.

# Table A - 1 Years Ended December 31, 2020 and 2019 Net Position

Governmental

	Activities			
	2020	2019		
Current and Other Assets	\$ 1,594,525	\$ 1,253,459		
Current and Other Liabilities	12,854			
Net Position				
Restricted	190,439	190,212		
Unrestricted	1,391,232	1,063,247		
Total Net Position	\$ 1,581,671	\$ 1,253,459		

The net position is restricted and unrestricted amounts. The restricted balances are amounts set aside to fund highways and the Yagle Center.

The results of this year's operations as a whole are reported in the statement of activities on Exhibit 2. All expenses are reported in the first column. Specific charges, grants, revenues and subsidies that directly relate to specific expense categories are represented to determine the final amount of the Borough's activities that are supported by other general revenues. The largest general revenues are the local taxes assessed to community taxpayers.

Table A-2 takes the information from that statement, rearranges it slightly, so you can see our total revenues for the year.

# Table A - 2 Years Ended December 31, 2020 and 2019 Change in Net Position

	Governmental			
	Activities			
	2020	2019		
Receipts				
Program Receipts				
Charges for Services	\$ 1,565,076	\$ 1,316,816		
Operating Grants and Contributions	310,064	237,149		
General Receipts				
Property Taxes	1,838,270	1,598,807		
Earned Income Taxes	612,451	619,629		
Other Taxes	207,263	244,696		
Grants, Subsidies and Contributions not Restricted	5,716	13,731		
Investment Earnings	27,114	14,048		
Miscellaneous Income	89,726	98,849		
Total Receipts	4,655,680	4,143,725		
Disbursements				
General Government	1,093,959	811,078		
Public Safety	1,328,774	1,403,067		
Health and Human Safety	4,729	4,960		
Public Works - Sanitation	1,114,294	1,064,272		
Public Works - Highways	783,359	737,391		
Culture - Recreation	2,353	32,403		
Total Disbursements	4,327,468	4,053,171		
Increase (Decrease) in Net Position	328,212	90,554		
Beginning Net Position	1,253,459	1,162,905		
Ending Net Position	\$ 1,581,671	\$ 1,253,459		

#### **Borough Finances**

The Borough of Churchill entered 2020 with fiscal stability and continues to re-evaluate the many services and programs offered in a continuing effort to control expenditures and plan long term. The general fund revenues came in above budget by \$445,548. The majority of the variance was due to collection of real estate transfer tax and building permits. Expenses came in over budget by \$161,262 due to significantly less expenditures in the areas of insurance, patrolmen salaries, and snow and ice control.

#### **Significant Issues**

The Borough continued their expanded road resurfacing program in 2020, spending \$511,860.

The Borough continues to comply with the requirements of the Allegheny County consent order, which outlines specific repairs and reviews of the Borough's sanitary sewer system. The Borough spent \$127,560 on maintenance and repair projects to the sanitary sewer system, with one contract outstanding to be paid in the 2021 fiscal year. The Borough is very near to completing the replacement of the Collins Road Pump Station with a gravity sewer line that will allow residents that currently utilize the pump station to tap into the Penn Hills sanitary sewer lines. The project is slated to be completed in Fall 2021. This project is to be wholly funded by a combination of grants, including an ALCOSAN GROW Grant and a PA Small Water and Sewer Grant. A sewer surcharge based on a per thousand gallons of water usage funds ongoing O&M work that allows the Borough to continue to comply with the current consent order. In 2021, the sewer surcharge was raised from \$6.00/1,000 gallons to \$8.50/1,000 gallons to maintain current levels of service.

The Borough is also complying with MS4 mandates required by the EPA and PADEP. The Borough spent \$62,978 on storm sewer projects and their MS4 program in 2020.

#### Contacting the Borough's Financial Management

This report provides a snapshot to our citizens, taxpayers, customers and creditors with a general overview of the Borough's finances and demonstrates the Borough's accountability for the money it received.

If you have any questions about this report or need additional financial information, please contact: Alex Graziani, Borough Manager, Borough of Churchill, 2300 William Penn Highway, Pittsburgh, PA 15235.

# Borough of Churchill Statement of Net Position Modified Cash Basis December 31, 2020

# Exhibit 1

	Governmental Activities	
ASSETS		
Current Assets		
Cash and Cash Equivalents	\$	1,593,925
Other Receivables		600
Total Current Assets		1,594,525
LIABILITIES		
Other Current Liabilities		12,854
NET POSITION		
Restricted for:		
Highways and Roads		143,070
Yagle Center		47,369
Unrestricted		1,391,232
TOTAL NET POSITION	\$	1,581,671

# Borough of Churchill Statement of Activities Modified Cash Basis Year Ended December 31, 2020

# Exhibit 2

		Program	Receipts	Net (Disbursements) Receipts and Changes in Net Position
Functions/Programs	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities
Governmental Activities: General Government Public Safety Health & Human Safety Public Works - Sanitation Public Works - Highways Culture & Recreation  Total Governmental Activities	\$ 1,093,959 1,328,774 4,729 1,114,294 783,359 2,353 \$ 4,327,468	\$ 410,068 41,807 - 1,110,315 2,886 - \$ 1,565,076	\$ 24,909 181,895 - - 103,260 - \$ 310,064	\$ (658,982) (1,105,072) (4,729) (3,979) (677,213) (2,353) (2,452,328)
General Receipts  Taxes Property Taxes Levied for General Purport Earned Income Taxes Local Service Tax Other Taxes Levied for General Purposes Grants, Subsidies and Contributions not Re Investment Earnings Miscellaneous Income	s, Net			1,838,270 612,451 28,567 178,696 5,716 27,114 89,726
Total General Receipts Change in Net Position Net Position - January 1, 2020				2,780,540 328,212 1,253,459
Net Position - December 31, 2020				\$ 1,581,671

See Accompanying Notes

# Borough of Churchill Balance Sheet Modified Cash Basis Governmental Funds December 31, 2020

Exhibit 3

		Special venue Fund						-
	General Fund	Sewer Fund	I	Capital Projects Funds	No	on-Major Funds	Go	Total vernmental Funds
ASSETS								
Cash and Cash Equivalents	\$ 1,003,352	\$ 219,443	\$	180,691	\$	190,439	\$	1,593,925
Due from Other Funds	24,166	-		-		-		24,166
Other Receivables	 600	 						600
TOTAL ASSETS	\$ 1,028,118	\$ 219,443	\$	180,691	\$	190,439	\$	1,618,691
LIABILITIES AND FUND BALANCES Liabilities								
Due to Other Funds	\$ -	\$ 24,166	\$	-	\$	-	\$	24,166
Other Current Liabilities	12,854							12,854
Total Liabilities	 12,854	 24,166						37,020
Fund Balances								
Restricted	-	-		-		190,439		190,439
Committed	-	195,277		180,691		-		375,968
Unassigned	 1,015,264	 						1,015,264
Total Fund Balances	 1,015,264	 195,277		180,691		190,439		1,581,671
TOTAL LIABILITIES AND								
FUND BALANCES	\$ 1,028,118	\$ 219,443	\$	180,691	\$	190,439	\$	1,618,691

See Accompanying Notes

# Borough of Churchill Statement of Revenues, Expenditures and Changes in Fund Balances – Modified Cash Basis Governmental Funds Year Ended December 31, 2020

Exhibit 4

					L
		Special Revenue Fund			
			Capital		Total
	General	Sewer	Projects	Non-Major	Governmental
	Fund	Fund	Fund	Funds	Funds
Revenues	<b>*</b> • • • • • • • • • • • • • • • • • • •		•	Φ.	<b>*</b> • • • • • • • • • • • • • • • • • • •
Taxes	\$ 2,657,984	\$ -	\$ -	\$ -	\$ 2,657,984
Licenses and Permits	70,819	-	-	-	70,819
Fines and Forfeits	12,445	-	-	-	12,445
Interest, Rents and Royalties	26,235	-	439	440	27,114
Intergovernmental	212,520	-	-	103,260	315,780
Charges for Services	446,616	1,110,315	-	-	1,556,931
Miscellaneous	14,606				14,606
Total Revenues	3,441,225	1,110,315	439	103,700	4,655,679
Expenditures					
Current:					
General Government	967,298	-	-	213	967,511
Public Safety	907,580	-	28,916	-	936,496
Health and Welfare	4,712	-	-	-	4,712
Public Works - Sanitation	46,507	1,063,871	-	-	1,110,378
Public Works - Highway	677,346	-	-	103,260	780,606
Culture - Recreation	2,345	-	-	-	2,345
Miscellaneous	525,419				525,419
Total Expenditures	3,131,207	1,063,871	28,916	103,473	4,327,467
Net Change in Fund Balances	310,018	46,444	(28,477)	227	328,212
Fund Balances - January 1, 2020	705,246	148,833	209,168	190,212	1,253,459
Fund Balances - December 31, 2020	\$ 1,015,264	\$ 195,277	\$ 180,691	\$ 190,439	\$ 1,581,671

See Accompanying Notes

# Borough of Churchill Statement of Net Position Modified Cash Basis Fiduciary Funds December 31, 2020

# Exhibit 5

	Pension Trust Funds	
ASSETS		
Cash and Cash Equivalents	\$	143,704
Investments		
Common Stock		1,661,585
Mutual Funds		4,314,072
ETFs		2,389,733
Accrued Interest		3,413
TOTAL ASSETS		8,512,507
NET POSITION		
Net Position Restricted for Pensions	\$	8,512,507

# Borough of Churchill Statement of Changes in Net Position Modified Cash Basis Fiduciary Funds Year Ended December 31, 2020

# Exhibit 6

A 1150		Pension Trust Funds
Additions Contributions		
	\$	254 742
Employer Plan Members	Φ	254,743 46,641
Fian Members		40,041
Total Contributions		301,384
Investment Income		
Net Appreciation in Fair Value of Investments		746,034
Interest and Dividends		182,408
Less: Investment Expense		(33,289)
Net Investment Income		895,153
Total Additions		1,196,537
Deductions		
Benefits		402,150
Administrative Expenses		9,230
Total Deductions		411,380
Change in Net Position		785,157
Net Position - January 1, 2020		7,727,350
Net Position - December 31, 2020	\$	8,512,507

#### **Note 1 - Summary of Significant Accounting Policies**

The Borough of Churchill (the "Borough") was incorporated in 1934 under the provisions of Article 9, Section I of the Constitution of the Commonwealth of Pennsylvania, as amended. The Borough operates under a Mayor/Council form of government.

As discussed further in Note 1C, these financial statements are presented on a modified cash basis of accounting. This modified basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). The more significant accounting policies used by the Borough are discussed below.

#### A. Basic Financial Statements - Government-Wide Statements

The Borough's basic financial statements include both government-wide (reporting the Borough as a whole) and fund financial statements (reporting the Borough's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business-type. The Borough's police, highway, sanitation, parks and general administrative services are all classified as governmental activities. The Borough reports no business-type activities.

In the government-wide statement of net position, governmental activities are presented on a consolidated basis by column.

The government-wide statement of activities reports both the gross and net cost of each of the Borough's functions. The functions are also supported by general government receipts (certain intergovernmental revenues, charges for services, etc.). The statement of activities reduces gross expenses by related program revenues, operating and capital grants. Program revenues must be directly associated with the function (public safety, public works - sanitation, public works - highways, culture and recreation, etc.). Operating grants include operating-specific and discretionary (either operating or capital).

The net costs by function are normally covered by general receipts including real estate taxes, earned income taxes, intergovernmental receipts, interest income and rents.

The government-wide focus is more on the Borough as an entity and the change in the Borough's net position resulting from the current year's activities.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payment-in-lieu of taxes and other charges between various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

#### B. Basic Financial Statements - Fund Financial Statements

Fund financial statements of the Borough are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitutes its assets, liabilities, fund equity, revenues and expenditures. Funds are organized into three categories: governmental, proprietary and fiduciary. The Borough reports no proprietary-type funds.

The emphasis in fund financial statements is on the major funds in the governmental category. Nonmajor funds are summarized into a single column. GASBS No. 34 sets forth the minimum criteria (percentage of the assets, liabilities, revenues or expenditures) for the determination of major funds.

#### 1. Governmental Funds

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and change in financial position (sources, uses, and balances of financial resources) rather than upon net income. The Borough reports these major governmental funds and fund types:

The *general fund* is the Borough's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *sewer fund*, a special revenue fund, accounts for revenues and expenditures related to sanitation services provided to Borough residents.

The *capital projects fund* accounts for revenues and expenditures related to capital purchases and capital improvements within the Borough.

The Borough also reports as a nonmajor governmental fund the following:

Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for certain purposes. The Highway Aid and the Yagle Trust Funds are considered special revenue funds.

The activities reported in this fund are reported as governmental activities in the government-wide financial statements.

#### 2. Fiduciary Funds

Fiduciary funds are used to report assets held in a trustee or agency capacity for others and are therefore not available to support Borough programs. The reporting focus is on net position and changes in net position. The Borough's fiduciary funds are presented in the fiduciary fund financial statements by type (pension, private purpose, or agency). The Borough reports the following fund type:

The *pension trust funds* account for the activities of the police and municipal employees' pension plans, which accumulate resources for pension benefit payments to covered employees.

Fiduciary funds are not incorporated into the government-wide financial statements.

#### C. Measurement Focus and Basis of Accounting

Measurement focus is a term used to describe how transactions are recorded within the various financial statements. Basis of accounting refers to when transactions are recorded regardless of the measurement focus applied.

#### Measurement Focus

In the government-wide statement of net position and the statement of activities, the governmental activities are presented using the economic resources measurement focus, within the limitations of the modified cash basis of accounting, as defined in the basis of accounting note below.

In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus, as applied to the modified cash basis of accounting, is used as appropriate.

All governmental funds utilize a current financial resources measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

The fiduciary funds utilize an economic resources measurement focus within the limitations of the modified cash basis of accounting. All assets and liabilities associated with these activities are generally reported within the limitations of the modified cash basis of accounting.

#### **Basis of Accounting**

In the government-wide statement of net position, the statement of activities and the fund financial statements, governmental activities are presented using a modified cash basis of accounting. This basis recognizes assets, liabilities, net position/fund equity, revenues, and expenditures/expenses when they result from cash transactions. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

The Borough has not recorded capital assets and infrastructure arising from cash transactions or the provision for accumulated depreciation and depreciation expense in the government-wide statements.

Outside debt and other long-term liabilities have not been recognized in the government-wide statement of net position and the fund financial statements.

If the Borough utilized the basis of accounting recognized as generally accepted, the fund financial statements for governmental and fiduciary funds would use the modified accrual basis of accounting. All government-wide financials would be presented on the accrual basis of accounting.

#### D. Financial Statement Amounts

#### 1. Cash and Cash Equivalents

The government's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

#### 2. Investments

Investments for the government are reported at fair value.

#### 3. Government-wide Net Position

Government-wide net position is divided into two components:

Restricted - consist of assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments, or (2) law through constitutional provisions or enabling legislation.

Unrestricted - all other net position is reported in this category.

#### 4. Governmental Fund Balances

In the governmental fund financial statements, fund balances are classified as follows:

Nonspendable - amounts that cannot be spent either because they are in a nonspendable form or because they are legally or contractually required to be maintained intact.

Restricted - the part of fund balance that is restricted to be spent for a specific purpose. The constraints on these amounts must be externally imposed by creditors, grantors, contributors or laws or regulations of other governments, or by enabling legislation. Enabling legislation authorizes the government to assess, levy, change or mandate payments and includes a legally enforceable requirement on the use of these funds.

Committed - the portion of fund balance that can only be used for specific purposes as a result of formal action by the Borough's highest level of authority, Borough Council. Once the item is committed, it cannot be used for any other purpose unless changed by the same procedures used to initially constrain the money, which is the passage of a motion.

Assigned - reflects the Borough's intent to use the money for a specific purpose, but is not considered restricted or committed. Fund balance may be assigned by the Borough Manager.

Unassigned - represents the part of spendable fund balance that has not been categorized as restricted, committed or assigned. The general fund is the only fund permitted to have a positive unassigned fund balance.

#### 5. Use of Restricted Resources

When an expense is incurred that can be paid using either restricted or unrestricted resources (net position), the Borough's policy is to first apply the expense toward restricted resources and then toward unrestricted resources. In governmental funds, the Borough's policy is to first apply the expenditure toward restricted fund balance and then to other, less-restrictive classifications - committed and then assigned fund balances before using unassigned fund balances.

#### 6. Interfund Activity

Interfund activity is reported as loans, services provided, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental or between proprietary funds are netted as part of the reconciliation to the government-wide financial statements.

#### **Note 2 - Fund Balance Classifications**

The purposes of the fund balance classifications as of December 31, 2020, are as follows:

1. Restricted fund balances are restricted for the following purposes:

a. Highway maintenance, rebuilding and construction
b. Yagle Community Center
47,369

2. The committed fund balances in the sewer and capital project funds, respectively, are for the following purposes:

a. Sanitary sewer \$195,277b. Future capital expenditures 180,691

# Note 3 - Budgets and Budgetary Accounting

Budgets are adopted on a cash basis for the general fund, highway aid and the sewer agency fund. Expenditures may not legally exceed the budgeted appropriation at the fund level. As a matter of policy, supplemental appropriations are requested whenever expenditures exceed appropriations at the fund level.

The budgetary procedures utilized by the Borough are prescribed in the Borough Code. These procedures are as follows:

- 1) On or before the fifteenth (15th) day of November each year, the Borough Manager is required to submit to Council a proposed budget.
- 2) Upon submission to Council, the proposed budget is considered public record and, as such, is available to the public for their review.
- 3) Final adoption of the budget shall occur prior to the commencement of the year for which it is prepared, but only after it has been available for public inspection, after due notice, for at least ten days.
- 4) Budgets are adopted on an on-line item basis by department. Appropriations authorized by the budget cannot exceed anticipated income. At any time during the year, the Borough Manager may request Council approval to transfer monies among programs within a department. All appropriations lapse at the end of each fiscal year (December 31).

5) Formal budgeting integration is utilized as a managerial control device for the general fund, highway aid fund and the sewer fund.

#### **Note 4 - Deposits and Investments**

Pennsylvania statutes provide for investment of governmental funds into certain authorized investment types including U. S. Treasury bills, other short-term U. S. and Pennsylvania government obligations, and insured or collateralized time deposits and certificates of deposit. The statutes do not prescribe regulations related to demand deposits; however, they do allow the pooling of governmental funds for investment purposes. In addition to the investment, authorized for governmental funds, fiduciary fund investments may also be made in corporate stocks and bonds, real estate and other investments consistent with sound business practice.

The deposit and investment policy of the Borough adheres to state statutes and prudent business practice. Deposits of the governmental funds are either maintained in demand deposits or highly liquid money market funds and are captioned as cash in the combined balance sheet. The deposits and investments of the fiduciary funds are administered by trustees and are held separately from those of other municipal funds. Investments are reported at fair value. Fair value is based on quoted market prices. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. Investments that do not have an established market are reported at estimated fair value. There were no deposit or investment transactions during the year that were in violation of either their state statutes or the policy of the Borough.

#### Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in an event of a bank failure, the government's deposits may not be returned to it. The Borough does not have a deposit policy for custodial credit risk. Deposits in excess of amounts covered by the Federal Deposit Insurance Corporation are collateralized in accordance with Act 72 of 1971 of the Pennsylvania State Legislature which requires the institution to pool collateral for all governments and have the collateral held by an approved custodian in the institution's name. As of December 31, 2020, \$1,402,657 of the Borough's bank balance of \$1,652,657 was exposed to custodial credit risk as follows:

Uninsured and Collateral Held by Pledging

Bank's Agent not in the Borough's Name

\$<u>1,402,657</u>

As of December 31, 2020, the Borough had the following investments:

Investment Type	Credit Rating	Fair Value
Money Market Funds	AAAm	\$ 143,704
Common Stock	N/A	1,661,585
Equity Mutual Funds	N/A	4,314,072
ETFs	N/A	2,389,733
		\$ 8,509,094

Of the above investments, all are reported in the Borough's fiduciary funds.

Interest Rate Risk - The Borough does not have a policy related to investment rate risk.

Credit Risks - Pennsylvania statutes authorize the type of investments allowed and are described above. The Borough has no investment policy that would further limit its investments choices. The Borough's money market funds are in Federated Government Obligation Funds and are rated AAAm by S & P.

Custodial Credit Risk Investments - This is the risk that in the event of failure of the counterparty, the Borough will not be able to recover the value of its investments. The Borough does not have an investment policy for custodial credit risk. None of the Borough's investments are subject to custodial risk.

Concentration of Credit Risk - At December 31, 2020, the Borough did not have a policy for concentration of credit risk.

The Borough categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

The Borough has the following recurring fair value measurements as of December 31, 2020:

		Fair Value Measurements					
Investments by Fair Value Level	Totals	Level 1	Level 2	Level 3			
Common Stock	\$ 1,661,585	\$ 1,661,585	\$ -	\$ -			
Mutual Funds	4,314,072	4,314,072	-	-			
ETFs	2,389,733	2,389,733		<u> </u>			
Total Investments	\$ 8,365,390	\$ 8,365,390	\$ -	\$ -			

#### **Note 5 - Real Estate Taxes**

The tax collector bills and collects real estate taxes on behalf of the Borough based upon assessed values provided by the County. The Borough's tax rate for all purposes in 2020 was 7.48 mills (\$7.48 per \$1,000 assessed valuation). The tax calendar for real estate taxes levied for 2020 is as follows:

Tax Levy Date	March 1, 2020
2% Discount Period	March 1 - April 30, 2020
Face Payment Period	May 1, 2020 - June 30, 2020
10% Penalty Period	Beginning July 1, 2020

#### Note 6 - Long-Term Debt

The following is a summary of general long-term debt transactions for the year ended December 31, 2020:

	Balance					Balance		Due '	Within	
	0	1/01/20	Add	litions	Ret	irements	12	2/31/20	One	Year
Governmental Activities										
Compensated Absences	\$	13,471	\$	676	\$	2,000	\$	12,147	\$	

The Borough's policies regarding vacation time under various contracts, provide for employees to accumulate sick days which they are paid for upon retirement or termination of service. The amount the employee is compensated and the number of days varies based on their contract and their years of service. If generally accepted accounting principles were followed, the liability for these compensated absences would be recorded as long-term debt in the government-wide statements. In the fund financial statements, governmental funds report a compensated absence liability only if they have matured; for example, as a result of employee resignations and retirements.

#### Note 7 - Defined Benefit Pension Plans

#### A. Plan Descriptions, Contribution Information, and Funding Policies

The Borough of Churchill contributes to two Defined Benefit Pension Plans. Assets are held separately and may be used only for the payment of benefits to the members of the respective Plans.

Borough of Churchill Police Pension Plan (PPP) - The Police Pension Plan is a single-employer defined benefit pension trust fund. Any person employed on a full-time basis by the Borough as a member of the police force is eligible to participate in the Plan.

Municipal Employee Pension Plan (MEPP) - The Municipal Employee Pension Plan is a single-employer defined benefit Trust Fund Plan. Any municipal employee person employed on a full-time salaried basis by the Borough is eligible to participate in the Plan.

Actuarial valuations are performed biannually. For additional information related to basis of accounting and reported investment values, see notes 1C and 4. The Plans do not issue standalone financial reports.

The following is a summary of funding policies, contribution methods, and benefit provisions:

	<u>PPP</u>	<u>MEPP</u>
Date Established	February 8, 1966	March 8, 1960
Governing Authority and Administrator	Borough Council and Ordinances	Borough Council and Ordinances
Determination of Contribution		
Requirements	Actuarially determined	Actuarially determined
Employer	\$196,165	\$58,578
Plan Members	5.0% of compensation	5.0% of compensation

	<u>PPP</u>	<u>MEPP</u>
Funding of Administrative Costs	Investment earnings	Employer contribution
Eligibility Requirements		
Normal Retirement	Age 55 with 25 years of aggregate service	Participants hired prior to December 12, 2000 and after July 14, 2006, the date participant attains age 65, for all others, age 65 and completion of 20 years of aggregate service
Early Retirement	None	If hired prior to December 12, 2000, age 62
Vesting	12 years of service	100% after completion of 7 years of aggregate service
Retirement Benefit	50% of final 36 months average salary, plus service increment, if any	Participant in plan prior to July 15, 2006, 50% of final monthly average compensation, and for participants after July 15, 2006, monthly amount equal to 1.67% of final monthly average compensation multiplied by years of service to a maximum of 50%
Service Increment	Additional monthly benefit of \$100 for completion of 26 or more years. Participants retiring by February 15, 2017 will receive \$70 for each year in excess of 25 up to a maximum of \$350	None
Post-Retirement Benefit Increases	For participants retiring after January 1, 2006, an amount equal to the percentage increase in the CPI-W subject to certain limits	Participants employed prior to July 15, 2006 not to exceed 3% of CPI-W, not to exceed 60% of final monthly average compensation

	<u>PPP</u>	<u>MEPP</u>
Provisions for Disability Benefits	Yes	Yes
Provisions for Death Benefits	Yes	Yes

Memberships of the Plans are as follows, based on the latest actuarial valuation reports dated January 1, 2019:

Active Employees	9	4
Entitled to But Not Yet Receiving Benefits		
or Beneficiaries Currently Receiving Benefits	7_	7_
Total	16_	11

#### B. Net Pension Liability

Actuarial Assumptions: The total pension liability for both plans was determined by an actuarial valuation as of January 1, 2019, and rolled forward to the reporting date using the following significant actuarial assumptions applied to all periods included in the measurement:

Inflation: 2.75% police; 2.75% municipal employee

4.75% police; 4.5% municipal employee Salary Increases:

Mortality: RP-2014 healthy mortality table with 50% blue collar adjustment,

with rates set forward 5 years for disabled lives

**Expected Long-Term** Rate of Return:

The long-term expected rate of return on pension plan investments was determined using a building-block method in which the best-estimate ranges of expected future real rates of return (expected returns, net of inflation and investment expenses not funded though the MMO) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in the target asset allocation as of December 31, 2019 are summarized in the

following table:

	Long-Term	
	Expected Real	
Asset Class	Rate of Return	
Equities	6.3%	
Fixed Income	2.0%	
Cash Equivalents	0.0%	

Discount Rate: The discount rate used to measure the total pension liability was 7% for the police plan and 6.75% for the municipal employee plan. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made equal to the Minimum Municipal Obligation. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payment to determine the total pension liability.

#### C. Changes in the Net Pension Liability

Changes in the Borough's net pension liability for the year ended December 31, 2020 were as follows:

#### Police Pension Plan

	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a) - (b)
Balances at January 1, 2020	\$ 6,345,504	\$6,423,749	\$ (78,245)
Changes for the Year:			
Service Cost	146,445	-	146,445
Interest	442,833	-	442,833
Contributions - Employer	-	196,165	(196, 165)
Contributions - Employee	-	37,358	(37,358)
Net Investment Income	-	775,730	(775,730)
Benefit Payments and Refunds			
of Employee Contributions	(337,224)	(337,224)	-
Administrative Expense		(33,714)	33,714
Net Changes	252,054	638,315	(386,261)
Balances at December 31, 2020	\$ 6,597,558	\$7,062,064	\$ (464,506)

# Municipal Employee Pension Plan

	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a) - (b)	
Balances at January 1, 2020	\$ 1,376,076	\$1,303,601	\$ 72,475	
Changes for the Year:				
Service Cost	27,801	-	27,801	
Interest	92,606	-	92,606	
Contributions - Employer	-	58,578	(58,578)	
Contributions - Employee	-	9,283	(9,283)	
Net Investment Income	-	152,664	(152,664)	
Benefit Payments and Refunds				
of Employee Contributions	(64,928)	(64,928)	-	
Administrative Expense		(8,755)	8,755	
Net Changes	55,479	146,842	(91,363)	
Balances at December 31, 2020	\$ 1,431,555	\$1,450,443	\$ (18,888)	

Sensitivity of the net pension liability to changes in the discount rate: The following shows effect of a 1% change in the discount rate on the net pension liability:

			Current count Rate			
Net Pension Liability						
PPP	\$	295,511	\$	(464,506)	\$ (	(1,104,917)
MEPP	\$	107,111	\$	(18,888)	\$	(127,713)

### D. Pension Expense

For the year ended December 31, 2020, the Borough recognized pension expense of \$196,165 and \$58,578 for the Police Pension and Municipal Employee Pension Plans, respectively, on the modified cash basis. The Borough does not report any deferred inflows or outflows related to pensions under GASBS No. 68 due to the statements being reported on the modified cash basis of accounting.

#### Note 8 - Other Post-Employment Benefit Plan

## A. Plan Description

The Borough of Churchill administers a single-employer defined benefit post-employment benefit plan. The Plan provides medical premium reimbursement and life insurance benefits to police and non-uniformed retirees. Benefit provisions are mostly established through negotiations between the Borough and union or group representing the employees. The Plan does not issue a publicly available financial report.

#### 1. Police Employees

Eligibility: Retiring from Borough employment after attaining age 55 and after completing 25 years of service.

Benefits: On a voluntary basis, each officer may receive OPEB benefits by contributing \$2,000 into the plan prior to retirement. The plan will then pay each officer \$250 per month toward medical insurance until the officer attains the earlier of age 65 or Medicare eligibility. Currently all active officers have elected to participate.

Plans Available: Retiring participants are not permitted to remain on the Borough's health insurance plans after retirement.

Life Insurance: At retirement, the Borough shall provide each officer with a paid-up life insurance policy in the amount of \$10,000. The Borough pays the premiums for this benefit prior to retirement for all but one retiree (for whom they continue to pay premiums at this time).

# 2. Non-Uniformed Employees

Eligibility: Age 65 and completion of 20 years of Aggregate Service. For participants hired before December 12, 2000 and after July 14, 2006: Age 65.

Life Insurance: If hired before July 14, 2006, the Borough shall provide each retiree with a paidup life insurance policy in the amount of \$10,000. The Borough pre-pays the premiums for this benefit prior to retirement. If hired on or after July 14, 2006, no benefits are payable.

#### B. Funding Policy

Memberships of the Plan are as follows, based on the latest actuarial evaluation reports dated January 1, 2020:

Active Members	11
Retired Participants	2
Total	13

#### C. Total OPEB Liability

The Borough's total OPEB liability of \$85,586 was measured as of January 1, 2020 and was determined by an actuarial valuation as of January 1, 2020 and rolled forward to the measurement date.

#### D. Actuarial Methods and Assumptions

The total OPEB liability in the January 1, 2020 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.75%
Discount Rate	3.00%
Healthcare Cost Trend Rates	N/A

The discount rate was based on an index rate for 20-year tax exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

Mortality rates were based on the RP-2014 Mortality Table with 50% of the Blue Collar Adjustment.

The actuarial assumptions used in the January 1, 2020 valuation were selected using input from the Borough based upon actual experience.

#### E. Change in the Total OPEB Liability

	Total OPEB Liability	
Balance at January 1, 2020	\$	90,786
Changes for the year:		
Service Cost		3,159
Interest		2,582
Changes of assumptions or other inputs		2,330
Difference Between Expected		
and Actual Experience		(7,184)
Benefit Payments		(6,087)
Net Changes		(5,200)
Balance at December 31, 2020	\$	85,586

#### F. Changes of Assumptions and Other Inputs

- Changed the discount rate from 3.25% to 3.00%.
- Assumptions for mortality and retirement assumption were updated.

G. Sensitivity of the Total Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the Borough, as well as what the Borough's total OPEB liability would be if it were calculated using a discount rate that is one percentage point lower (2.00%) or one percentage point higher (4.00%) than the current discount rate:

	1.00% Decrease		Current Discount Rate		1.00%		
					Increase		
		2.00%	3.00%		4.00%		
Total OPEB Liability	\$	96,504	\$	85,586	\$	76,731	

H. Sensitivity of the Total Liability to Changes in the Healthcare Cost Trend Rates

The disclosure related to healthcare cost trend rates is not applicable as the Borough is paying a fixed cost and retirees cannot stay on the Borough plan.

I. OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended December 31, 2020, the Borough recognized OPEB Expense of (\$5,200). At December 31, 2020, the Borough reported no deferred outflows and deferred inflows of resources related to OPEB.

#### Note 9 - Risk Management

The Borough of Churchill is exposed to various risks of loss related to tort; theft of, damage to, and destruction of assets, errors and omissions; injuries to employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. The Borough also purchases commercial insurance for its employee health and accident insurance coverage. Settled claims for these risks have not exceeded commercial insurance coverage for the past three years.

#### **Note 10 - Lease Agreement**

The Borough as lessor entered into a lease agreement, whereby the Borough leases a parcel of land for communication facilities. The lease term is through October 31, 2038, with monthly rentals at \$2,000 per month, increasing by 3.0% annually.

The total rent received in 2020 was \$25,643 under this lease.

Total future rentals to be received are as follows:

Year Ended	
December 31,	
2021	\$ 28,801
2022	29,665
2023	30,554
2024	31,471
2025	32,415
2026-2030	177,260
2031-2035	205,493
2036-2038	 130,558
	\$ 666,217

#### **Note 11 - Operating Leases**

The Borough of Churchill is committed under lease agreements for copiers and a postage machine. These leases are considered for accounting purposes to be operating leases. The following is a schedule by years of future minimum payments required under these operating leases that have initial or remaining non-cancelable lease terms in excess of one year as of December 31, 2020:

Year Ended	
December 31,	
2021	\$ 2,783
2022	2,598
2023	2,428
2024	 960
	\$ 8,769

For the year ended December 31, 2020, the rental expense for the operating leases was \$4,814.

### **Note 12 - Risks and Uncertainties**

The COVID-19 outbreak in the United States caused economic uncertainties and business disruption through mandated and voluntary closings. The disruption impacted various aspects of the Borough's operations. However, the ultimate outcome of the pandemic and its effects on the financial position and activities of the Borough cannot be determined at this time. The Borough's staff will continue to monitor operating results to mitigate any financial impact that may occur.

# OTHER INFORMATION SECTION

# Borough of Churchill Schedule of Revenues, Expenditures and Changes in Fund Balance Modified Cash Basis General Fund – Budget and Actual Year Ended December 31, 2020

Variance with

	Budgeted	Amounts	Actual (Budgetary	Final Budget Positive (Negative)	
	Original	Final	Basis)		
Revenues					
Taxes					
Real Estate Taxes					
Current	\$ 1,799,347	\$ 1,799,347	\$ 1,790,448	\$ (8,899)	
Delinquent	2,500	2,500	8,636	6,136	
Liened	32,500	32,500	39,186	6,686	
Regional Asset District Sales Tax	75,000	75,000	83,293	8,293	
Real Estate Transfer Taxes	40,000	40,000	95,403	55,403	
Earned Income Taxes/Wage Taxes	585,000	585,000	612,451	27,451	
Local Service Taxes	25,000	25,000	28,567	3,567	
Total Taxes	2,559,347	2,559,347	2,657,984	98,637	
Licenses and Permits					
Cable Television Franchise	65,000	65,000	68,337	3,337	
All Other Licenses and Permits	3,000	3,000	2,482	(518)	
Total Licenses and Permits	68,000	68,000	70,819	2,819	
Fines and Forfeits	11,000	11,000	12,445	1,445	
Interest, Rents and Royalties					
Interest Earnings	9,500	9,500	592	(8,908)	
Rents and Royalties	24,000	24,000	25,643	1,643	
Total Interest, Rents and Royalties	33,500	33,500	26,235	(7,265)	
Intergovernmental					
Federal					
All Other Fed Shared Revenue & Entitlements	-	-	80,000	80,000	
State					
Marcellus Shale Impact Fee	-	-	584	584	
Public Utility Realty Tax	2,500	2,500	2,331	(169)	
General Municipal Pension System State Aid	110,000	110,000	108,324	(1,676)	
Alcoholic Beverage Taxes	200	200	200	-	
Foreign Fire Insurance	-	-	18,480	18,480	
All Other State Shared Revenues & Entitlements	118,000	118,000	2,601	(115,399)	
Total Intergovernmental	230,700	230,700	212,520	(18,180)	

#### Borough of Churchill Schedule of Revenues, Expenditures and Changes in Fund Balance Modified Cash Basis General Fund – Budget and Actual Year Ended December 31, 2020

1 Car	Ended December 5	1, 2020		
	Budgeted A	Amounts	Actual (Budgetary	Variance with Final Budget Positive
	Original Original	Final	Basis)	(Negative)
Charges for Services				
General Government	4,530	4,530	11,130	6,600
Public Safety	76,000	76,000	425,818	349,818
All Other Charges for Highways & Street Svcs.	9,600	9,600	2,886	(6,714)
Other Charges for Sanitation Services	1,000	1,000	6,782	5,782
Total Charges for Services	91,130	91,130	446,616	355,486
Miscellaneous Revenue				
Other Miscellaneous Revenue	2,000	2,000	4,106	2,106
Refunds of Prior Year's Expenditures		<del></del> .	10,500	10,500
Total Miscellaneous Revenue	2,000	2,000	14,606	12,606
Total Revenues	2,995,677	2,995,677	3,441,225	445,548
Expenditures				
General Government				
Executive				
Personal Services	177,937	177,937	139,337	38,600
Supplies	18,000	18,000	21,550	(3,550)
Other Services & Charges	142,300	142,300	22,549	119,751
Capital Purchase	5,000	5,000	19,900	(14,900)
Financial Administration				
Personal Services	1,092	1,092	-	1,092
Other Services & Charges	9,200	9,200	9,102	98
Tax Collection				
Personal Services	9,848	9,848	23,161	(13,313)
Supplies	2,000	2,000	2,713	(713)
Other Services & Charges	2,214	2,214	2,594	(380)
Law	55.000	<b>57</b> 000	<b>52</b> 0 <b>5</b> 0	(15.050)
Other Services & Charges	57,000	57,000	72,070	(15,070)
Engineer	150,000	150,000	120.061	(270.0(4)
Other Services & Charges	150,000	150,000	429,064	(279,064)
General Gov't Building & Plant	57.260	57.260	(0.120	(2.751)
Personal Services	57,369	57,369	60,120	(2,751)
Supplies	4,800	4,800	2,086	2,714
Other Services & Charges Capital Construction	77,800 100,000	77,800 100,000	78,711 84,341	(911) 15,659
Capital Constituction	100,000	100,000	04,341	13,039
Total General Government	814,560	814,560	967,298	(152,738)

#### Borough of Churchill Schedule of Revenues, Expenditures and Changes in Fund Balance Modified Cash Basis General Fund – Budget and Actual Year Ended December 31, 2020

				Variance with
			Actual	Final Budget
	Budgeted Am	ounts	(Budgetary	Positive
	Original	Final	Basis)	(Negative)
Public Safety				
Police				
Personal Services	806,753	806,753	717,638	89,115
Supplies	35,700	35,700	28,459	7,241
Other Services & Charges	31,000	31,000	41,076	(10,076)
Capital Purchase	45,000	45,000	47,228	(2,228)
Fire				
Other Services & Charges	12,800	12,800	12,949	(149)
Contributions, Grants & Subs.	6,000	6,000	24,480	(18,480)
Capital Purchase	32,000	32,000	32,000	-
Ambulance/Rescue				
Contributions, Grants & Subs.	3,750	3,750	3,750	<u> </u>
Total Duklia Safatu	072 002	072 002	007 590	65 422
Total Public Safety	973,003	973,003	907,580	65,423
Health and Welfare				
Health				
Other Services & Charges	4,000	4,000	4,712	(712)
Public Works - Sanitation				
Solid Waste Collection and Disposal				
Other Services & Charges	41,000	41,000	46,507	(5,507)
Public Works - Highways				
Winter Maintenance-Snow Removal				
Other Services & Charges	130,000	130,000	51,227	78,773
Traffic Control Devices	120,000	120,000	01,==7	, 0,, , , 2
Other Services & Charges	14,000	14,000	11,106	2,894
Street Lighting	1 1,000	1.,000	11,100	_,0,,
Other Services & Charges	11,000	11,000	10,939	61
Repairs of Tools and Machinery	,	,		~ -
Other Services & Charges	2,000	2,000	934	1,066
Maintenance and Repairs to Roads & Bridges	_,	_,,,,	, ,	-,
Other Services & Charges	185,000	185,000	127,459	57,541
Highway Construction & Rebuilding Projects	100,000	100,000	127,109	07,011
Other Services & Charges	50,000	50,000	67,081	(17,081)
Capital Construction	400,000	400,000	408,600	(8,600)
•				
Total Public Works - Highway	792,000	792,000	677,346	114,654
Total Public Works	833,000	833,000	723,853	109,147

#### Borough of Churchill Schedule of Revenues, Expenditures and Changes in Fund Balance Modified Cash Basis General Fund – Budget and Actual Year Ended December 31, 2020

	Budgeted	Amounts	Actual (Budgetary	Variance with Final Budget Positive
	Original	Final	Basis)	(Negative)
Culture - Recreation				
Parks				
Supplies	5,000	5,000	194	4,806
Other Services & Charges	3,500	3,500	2,151	1,349
Total Culture - Recreation	8,500	8,500	2,345	6,155
Miscellaneous				
Retirement Fund Contributions	254,743	254,743	254,743	-
Workers Comp. Contributions	56,344	56,344	26,939	29,405
Other Group Insurance Benefits	201,430	201,430	160,146	41,284
Social Security Taxes	79,789	79,789	65,562	14,227
Insurance, Casualty & Surety	50,500	50,500	5,382	45,118
Other Misc. Expenditures	8,100	8,100	8,008	92
Refunds of Prior Year's Receipts	2,500	2,500	4,639	(2,139)
Total Miscellaneous	653,406	653,406	525,419	127,987
Debt Service				
Tax Anticipation Loan - Interest	6,000	6,000		6,000
Total Expenditures	3,292,469	3,292,469	3,131,207	161,262
Net Change in Fund Balance	(296,792)	(296,792)	310,018	606,810
Fund Balance - January 1, 2020	452,715	452,715	705,246	252,531
Fund Balance - December 31, 2020	\$ 155,923	\$ 155,923	\$ 1,015,264	\$ 859,341

# Borough of Churchill Schedule of Revenues, Expenditures and Changes in Fund Balance Modified Cash Basis Special Revenue Fund Sewer Fund – Budget and Actual Year Ended December 31, 2020

	Budgeted Original	geted Amounts Final		(	Actual Budgetary Basis)	Fin F	iance with al Budget Positive Negative)
Revenues							
Charges for Services	\$ 1,140,039	\$	1,140,039	\$	1,110,315	\$	(29,724)
Expenditures Current							
Public Works - Sanitation	 1,208,239		1,208,239		1,063,871		(144,368)
Net Change in Fund Balance	(68,200)		(68,200)		46,444		114,644
Fund Balance - January 1, 2020	148,833		148,833		148,833		
Fund Balance - December 31, 2020	\$ 80,633	\$	80,633	\$	195,277	\$	114,644

#### 1. Schedule of Changes in the Borough's Net Pension Liability and Related Ratios

				Police	e Pension Plan			
	2020	2019	2018		2017	2016	2015	2014
Total Pension Liability								
Service Cost	\$ 146,445	\$ 139,804	\$ 123,338	\$	135,934	\$ 111,637	\$ 100,079	\$ 97,749
Interest	442,833	425,216	416,648		398,987	382,399	366,176	368,544
Change of Benefit Terms	-	-	-		2,160	33,889	5,170	-
Change in Assumptions	-	-	-		(124,813)	(63,131)	(313,316)	-
Difference Between Expected								
and Actual Experience	-	(142,328)	-		79,212	-	-	-
Benefit Payments	 (337,224)	 (303,328)	 (280,527)		(259,835)	 (216,758)	 (216,794)	 (172,589)
Net Change in Total Pension Liability	252,054	119,364	259,459		231,645	248,036	(58,685)	293,704
Total Pension Liability - Beginning (1)	 6,345,504	 6,226,170	 5,966,711		5,735,066	 5,487,030	 5,545,715	 5,252,011
Total Pension Liability - Ending (a)	 6,597,558	6,345,534	6,226,170		5,966,711	5,735,066	5,487,030	 5,545,715
Plan Fiduciary Net Position								
Contributions - Employer, including State Aid	196,165	172,419	190,674		180,216	172,658	213,857	211,679
Contributions - Member	37,358	40,415	41,599		41,179	42,632	40,114	41,753
Net Investment Income	775,730	1,067,068	(316,472)		834,496	279,881	18,512	255,825
Benefit Payments	(337,224)	(303,328)	(280,527)		(259,835)	(216,758)	(216,794)	(172,589)
Administrative Expenses	(33,714)	 (35,667)	 (36,722)		(28,520)	 (26,376)	 (14,609)	 (12,065)
Net Change in Plan Fiduciary Net Position	638,315	940,907	(401,448)		767,536	252,037	41,080	324,603
Plan Fiduciary Net Position - Beginning	 6,423,749	 5,482,842	 5,884,290		5,116,754	 4,864,717	 4,823,637	 4,499,034
Plan Fiduciary Net Position - Ending (b)	 7,062,064	6,423,749	5,482,842		5,884,290	 5,116,754	4,864,717	 4,823,637
Borough's Net Pension Liability (a-b)	\$ (464,506)	\$ (78,215)	\$ 743,328	\$	82,421	\$ 618,312	\$ 622,313	\$ 722,078

	_				Pol	ice Pension P	lan				_
		2020	2019	2018		2017		2016	2015	2014	
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability		107.0%	101.2%	88.1%		98.6%		89.2%	88.7%	87.0%	
Covered Payroll	\$	747,154	\$ 808,300	\$ 836,192	\$	823,585	\$	851,922	\$ 802,288	\$ 835,065	
Borough's Net Pension Liability as a Percentage of Covered Payroll		(62.2%)	(9.7%)	88.9%		10.0%		72.6%	77.6%	86.5%	

The information reported above is the information which was available upon implementation of the new reporting standard, 10 years of information will be reported when available.

<sup>(1)-</sup> The beginning balance was adjusted from prior year amount.

#### 2. Schedule of Changes in the Borough's Net Pension Liability and Related Ratios

	Municipal Employee Pension Plan											
		2020		2019		2018		2017		2016	2015	2014
Total Pension Liability												
Service Cost	\$	27,801	\$	26,604	\$	24,049	\$	36,188	\$	37,435	\$ 35,652	\$ 36,401
Interest		92,606		88,312		82,565		78,585		70,790	66,671	64,123
Change in Assumptions		-		22,984		-		(31,518)		-	(18,113)	-
Difference Between Expected												
and Actual Experience		-		39,603		-		81,667		-	-	-
Benefit Payments		(64,928)		(40,473)		(45,268)		(46,279)		(45,268)	 (45,268)	 (45,268)
Net Change in Total Pension Liability		55,479		137,030		61,346		118,643		62,957	38,942	55,256
Total Pension Liability - Beginning		1,376,076		1,239,046		1,177,700		1,059,057		996,100	 957,158	 901,902
Total Pension Liability - Ending (a)		1,431,555		1,376,076		1,239,046		1,177,700		1,059,057	 996,100	 957,158
Plan Fiduciary Net Position												
Contributions - Employer, including State Aid		58,578		38,961		35,636		23,950		30,914	37,265	36,502
Contributions - Member		9,283		11,016		10,914		10,209		10,956	11,230	10,544
Net Investment Income		152,664		199,476		(54,081)		149,306		50,621	10,196	53,150
Benefit Payments		(64,928)		(40,473)		(45,268)		(46,279)		(45,268)	(45,268)	(45,268)
Administrative Expenses		(8,755)		(11,569)		(11,934)		(7,122)		(7,252)	 (7,166)	 (4,752)
Net Change in Plan Fiduciary Net Position		146,842		197,411		(64,733)		130,064		39,971	6,257	50,176
Plan Fiduciary Net Position - Beginning		1,303,601		1,106,190		1,170,923		1,040,859		1,000,888	994,631	944,455
Plan Fiduciary Net Position - Ending (b)		1,450,443		1,303,601		1,106,190		1,170,923		1,040,859	 1,000,888	 994,631
Borough's Net Pension Liability (a-b)	\$	(18,888)	\$	72,475	\$	132,856	\$	6,777	\$	18,198	\$ (4,788)	\$ (37,473)

	Municipal Employee Pension Plan													
		2020		2019		2018		2017		2016		2015		2014
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability		101.32%		94.73%		89.28%		99.42%		98.28%		100.48%		103.92%
Covered Payroll	\$	199,456	\$	221,389	\$	218,288	\$	204,182	\$	219,130	\$	224,601	\$	210,876
Borough's Net Pension Liability as a Percentage of Covered Payroll		(9.47%)		32.74%		60.86%		3.32%		8.30%		(2.13%)		(17.77%)

The information reported above is the information which was available upon implementation of the new reporting standard, 10 years of information will be reported when available.

#### 2. Schedule of Contributions

			P	Police Pension Pl	an		
	2020	2019	2018	2017	2016	2015	2014
Actuarially Determined Contribution	\$ 196,165	\$ 172,419	\$ 190,674	\$ 180,216	\$ 172,658	\$ 213,857	\$ 211,679
Contributions in Relation to the Actuarially Determined Contribution	196,165	172,419	190,674	180,216	172,658	213,857	211,679
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered Payroll	\$ 747,154	\$ 808,300	\$ 836,192	\$ 823,585	\$ 851,922	\$ 802,288	\$ 835,065
Contributions as a Percentage of Covered Payroll	26.25%	21.33%	22.80%	21.88%	20.27%	26.66%	25.35%
			Municip	al Employee Per	sion Plan		
	2020	2019	2018	2017	2016	2015	2014
Actuarially Determined Contribution	\$ 58,578	\$ 38,961	\$ 35,636	\$ 23,950	\$ 30,914	\$ 37,265	\$ 36,502
Contributions in Relation to the Actuarially							
Determined Contribution	58,578	38,961	35,636	23,950	30,914	37,265	36,502
Determined Contribution  Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	30,914	37,265 \$ -	36,502 \$ -
	\$ - \$ 199,456			\$ - \$ 204,182	\$ - \$ 219,130	\$ - \$ 224,601	\$ - \$ 210,876

#### 3. Investment Returns

	Police Pension Plan											
	2020	2019	2018	2017	2016	2015	2014					
Annual Money Weighted Rate of Return Net of Investment Expenses	11.0%	18.4%	(6.1)%	14.4%	5.6%	0.4%	5.5%					
			Municipa	al Employee Pen	sion Plan							
	2020	2019	2018	2017	2016	2015	2014					
Annual Money Weighted Rate of Return Net of Investment Expenses	10.9%	17.1%	(5.3)%	13.0%	5.0%	1.0%	5.5%					

The information reported above is the information which was available upon implementation of the new reporting standard; 10 years of information will be reported when available.

Assumptions and methods used to determine the contribution rates for both Police and Municipal Employee Pension Plans:

- Actuarial Valuation Date: 01/01/19
- Actuarial Cost Method: entry age
- Amortization Period: level dollar based upon the amortization periods in Act 205
- Asset valuation method: 4-year smoothing
- Discount Rate: 7.0% police; 6.75% municipal employee
- Inflation: 2.75% police; 2.75% municipal employee
- Salary increases: 4.75% per year police; 4.50% per year municipal employee
- Mortality Table RP-2014 Mortality Table with 50% of the blue collar adjustment; rates set forward 5 years for disabled members

#### Borough of Churchill Required Supplementary Information Schedule of Changes in the Total OPEB Liability and Related Ratios Last Four Years

	December 31, 2020		ember 31, 2019	eember 31, 2018	ember 31, 2017
Total OPEB Liability					
Service Cost	\$	3,159	\$ 3,520	\$ 3,426	\$ -
Interest		2,582	2,914	2,792	-
Change in Assumptions		2,330	-	-	-
Difference Between Expected					
and Actual Experience		(7,184)	-	-	-
Benefit Payments		(6,087)	 (3,560)	 (1,554)	 
Net Change in Total OPEB Liability		(5,200)	2,874	4,664	-
Total OPEB Liability - Beginning		90,786	 87,912	 83,248	 N/A
Total OPEB Liability - Ending	\$	85,586	\$ 90,786	\$ 87,912	\$ 83,248
Covered-Employee Payroll		918,271	975,718	975,718	N/A
Total OPEB Liability as a Percentage of Covered-Employee Payroll		9.32%	9.30%	9.01%	N/A

#### Notes to Schedule:

GASB 75 was implemented beginning with fiscal year ended December 31, 2018.

#### Assumption Changes:

Discount rate used for fiscal year ending December 31, 2020 was changed from 3.25% to 3.00%.

The information reported above is the information which was available upon implementation of the new reporting standard; 10 years of information will be reported when available.

### COMBINING FUND SCHEDULES

#### Borough of Churchill Combining Balance Sheet Modified Cash Basis Nonmajor Governmental Funds December 31, 2020

#### Exhibit A

		Yagle Trust Fund	I	Highway Aid Fund	Total Nonmajor Governmenta Funds			
ASSETS								
Cash and Cash Equivalents	\$	47,369	\$	143,070	\$	190,439		
LIABILITIES AND FUND BALANCES Liabilities	_\$	<u>-</u>						
Fund Balances Restricted		47,369		143,070		190,439		
TOTAL LIABILITIES AND FUND BALANCES	\$	47,369	\$	143,070	\$	190,439		

#### Borough of Churchill Combining Schedule of Revenues, Expenditures and Changes in Fund Balances – Modified Cash Basis Nonmajor Governmental Funds December 31, 2020

	Yagle Trust Fund		Highway Aid Fund		Total Nonmajor Governmental Funds	
Revenues						
Interest, Rents, and Royalties	\$	95	\$	345	\$	440
Intergovernmental				103,260		103,260
Total Revenues		95		103,605		103,700
Expenditures Current:						
General Government		213		-		213
Public Works - Highways		-		103,260		103,260
Total Expenditures		213		103,260		103,473
Net Changes in Fund Balances		(118)		345		227
Fund Balances - January 1, 2020		47,487		142,725		190,212
Fund Balances - December 31, 2020	\$	47,369	\$	143,070	\$	190,439

#### Borough of Churchill Combining Schedule of Net Position Modified Cash Basis Fiduciary Funds Pension Trust Funds December 31, 2020

#### **Exhibit C**

AGGETG		Police Pension Fund	Municipal Employee Pension Fund		Totals	
ASSETS  Cook and Cook Emissionlesses	ď	105.960	¢	27.925	¢	1.42.704
Cash and Cash Equivalents Investments	\$	105,869	\$	37,835	\$	143,704
Common Stock		1,408,531		253,054		1,661,585
Mutual Funds		3,574,910		739,162		4,314,072
ETFs		1,969,883		419,850		2,389,733
Accrued Interest		2,871		542		3,413
TOTAL ASSETS		7,062,064		1,450,443		8,512,507
NET POSITION						
Net Position Restricted for Pensions	\$	7,062,064	\$	1,450,443	\$	8,512,507

## Borough of Churchill Combining Schedule of Changes in Net Position Modified Cash Basis Fiduciary Funds Pension Trust Funds Year Ended December 31, 2020

**Exhibit D** 

	Police Pension Fund		Municipal Employee Pension Fund		Totals
Additions					
Contributions					
Employer	\$	196,165	\$	58,578	\$ 254,743
Plan Members		37,358		9,283	 46,641
Total Contributions		233,523		67,861	 301,384
Investment Income					
Net Appreciation (Depreciation) in Fair Value					
of Investments		624,430		121,604	746,034
Interest and Dividends		151,325		31,083	182,408
Less: Investment Expense		(31,364)	-	(1,925)	 (33,289)
Net Investment Income		744,391		150,762	 895,153
Total Additions		977,914		218,623	 1,196,537
Deductions					
Benefits		337,224		64,926	402,150
Administrative Expenses		2,375		6,855	 9,230
Total Deductions		339,599		71,781	 411,380
Change in Net Position		638,315		146,842	785,157
Net Position Restricted for Pensions					
Beginning of Year		6,423,749		1,303,601	 7,727,350
End of Year	\$	7,062,064	\$	1,450,443	\$ 8,512,507